



BUSINESS PAPER

Ordinary Council Meeting Wednesday, 14 June 2023

Date: Wednesday, 14 June 2023

Time: 4.30 pm

**Location: Shire Chamber
Coonamble**

**Paul Gallagher
GENERAL MANAGER**

Notice is hereby given that an Ordinary Meeting of Council will be held in the Shire Chamber, Coonamble on Wednesday, 14 June 2023 at 4.30 pm.

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1 OPENING MEETING

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

5 DEPUTATION/DELEGATIONS

6 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 10 May 2023 be confirmed as a correct record of the proceedings of the meeting.



MINUTES

**Ordinary Council Meeting
Wednesday, 10 May 2023**

**MINUTES OF COONAMBLE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SHIRE CHAMBER, COONAMBLE
ON WEDNESDAY, 10 MAY 2023 AT 4.30 PM**

PRESENT: Mayor Tim Horan, Cr Karen Churchill, Cr Barbara Deans, Cr Bill Fisher, Deputy Mayor Ahmad Karanouh, Cr Terence Lees, Cr Brian Sommerville

Cr Adam Cohen attended via video link.

IN ATTENDANCE: Paul Gallagher (General Manager), Bruce Quarmby (Director), Kerrie Murphy (Director Infrastructure), David Levick (Manager Economic Development & Growth), Devorah Tatton (Manager Finance & Procurement), Marina Colwell (Executive Support Officer), Dirk Jol (Manager Roads).

1 OPENING MEETING

The Mayor opened the meeting at 4.32 pm, advising the attendees of the following:

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

The Mayor welcomed new staff member Kerrie Murphy, Director Infrastructure to Coonamble.

3 COMMUNITY CONSULTATION

Nil

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**APOLOGY****RESOLUTION 2023/73**

Moved: Cr Bill Fisher

Seconded: Cr Karen Churchill

That the apology from Cr Pat Cullen be noted and approved.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0**5 DEPUTATION/DELEGATIONS**

Nil

6 CONFIRMATION OF MINUTES**RESOLUTION 2023/74**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Terence Lees

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 12 April 2023 be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0**7 DISCLOSURES OF CONFLICTS OF INTEREST**

Cr Barbara Deans declared a non-pecuniary conflict of interest with Item 10.6 Saleyards Report, as she is a cattle producer. She indicated that she would remain in the room and participate in the discussion on the items.

Cr Barbara Deans declared a non-pecuniary conflict of interest with Item 10.11 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of

residence is on that road. She indicated that she would remain in the room and participate in the discussion on the items.

Cr Ahmed Karanouh declared a non-pecuniary conflict of interest with item 12.3 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site as he has a business within the CBD. He indicated that he would remain in the room and participate in the discussion on the item.

Cr Brian Sommerville declared a non-pecuniary conflict of interest with item 12.3 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site as he has a business within the CBD. He indicated that he would remain in the room and participate in the discussion on the item

Cr Tim Horan declared a pecuniary conflict of interest in item 12.1 as he is a family member of one of the contractors who has submitted a tender for works. He indicated that he would leave the room and not participate in the discussion on the item.

Cr Terry Lees declared a pecuniary conflict of interest in item 12.1 as he is an employee of the contractor that has submitted a tender for the works. He indicated that he would leave the room and not participate in the discussion on the item.

8 MAYORAL MINUTE

MAYORAL MINUTE

RESOLUTION 2023/75

Moved: Mayor Tim Horan

Seconded: Cr Brian Sommerville

That the Mayoral Minute be received and noted.

in Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

The Mayor delivered an additional verbal report:

Coonamble Community Radio

On the 13 February 2023, a presenter of the Coonamble Community Radio made comments that related directly to this Council but more directly the newly elected Councillors namely me, Councillors Somerville, Lees and Cohen.

I personally found the comments made on air to be untrue and grossly defamatory. I also received calls from concerned listeners of the station who believed the imputations of corruption to be true.

As such I engaged a legal firm to advise me in this matter. As this matter is still in the hands of solicitors I cannot, and will not, make any further comment on this matter except to clarify that at this point in time, proceedings have not been initiated against the Broadcaster.

I understand the importance and value of Coonamble Radio station to this community, and therefore the article that was published on the issue is untrue and shows that there are always two sides to every story, and what you read in the media is not always factual. It's disappointing that this unfortunate situation has been used for dirty politics and numbers games.

If it is the case the station is at risk of closing it is not, I repeat is NOT at all because of any action taken by me – please do not believe anything you hear. I have no intention of attacking the Radio Station in any capacity – I am merely seeking clarification and accountability. In fact, given the Broadcaster is partly funded by public money the station should have had proper protections in place, including a dump button or even errors and omissions insurance – that is does not, is unacceptable.

Since this new council came together, we have worked very amicably and in the best interest of our shire and I am proud of the fact we have done so as a group.

My encouragement to you as an elected representative would be to please carefully consider what you hear, and obtain advice before repeating something that may be untrue – and defamatory.

Any and all Councillors should be wary of disparaging me in relation to this dispute and the article that was published. I have been defamed and I am within my rights to take action. Any actions by any councillor that undermines my intentions may well find themselves a party to the dispute.

I am happy to take any questions but it will be limited to what I say because of my legal advice.

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL

10.1 CORRESPONDENCE

RESOLUTION 2023/76

Moved: Cr Terence Lees

Seconded: Cr Bill Fisher

That the correspondence listed in the body of the report be noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.2 COUNCIL RESOLUTIONS UPDATE

RESOLUTION 2023/77

Moved: Cr Terence Lees
Seconded: Cr Karen Churchill

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.3 STATUS OF INVESTMENTS - APRIL 2023

RESOLUTION 2023/78

Moved: Deputy Mayor Ahmad Karanouh
Seconded: Cr Barbara Deans

That Council notes the list of investments from 1 April 2023 to 30 April 2023 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.4 RATES AND CHARGES COLLECTIONS - APRIL 2023

RESOLUTION 2023/79

Moved: Deputy Mayor Ahmad Karanouh
Seconded: Cr Brian Sommerville

That Council notes the information provided in the report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.5 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**RESOLUTION 2023/80**

Moved: Cr Karen Churchill

Seconded: Cr Terence Lees

That the contents of this report be noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0**10.6 SALEYARDS REPORT- 30 APRIL 2023****RESOLUTION 2023/81**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

That Council note the information provided in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0**10.7 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT****RESOLUTION 2023/82**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

That Council note the information contained within the Environmental and Strategic Planning Progress Report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.8 QUARTERLY BUDGET REVIEW - MARCH 2023**RESOLUTION 2023/83**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Barbara Deans

- 1. That Council approves the variations to votes as listed in the budget review documents distributed under separate cover.**
- 2. That Council notes, in the opinion of the Responsible Accounting Officer based on the information as presented in the March Budget review; that Council will be in a satisfactory financial position as at 30 June 2023.**
- 3. That Council notes the classification and position of Council's estimated restricted (reserve) funds as at 31 March 2023.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.9 OPERATIONAL PLAN 2023-24 FOR PUBLIC EXHIBITION**RESOLUTION 2023/84**

Moved: Cr Terence Lees

Seconded: Cr Barbara Deans

- 1. That Council notes the information contained in this report.**
- 2. That Council places the Draft Operational Plan, as attached to the report, on public exhibition for a minimum period of 28 days for the purpose of inviting submissions from the community.**
- 3. That Council authorises the draft Operational Plan 2023 / 24, and hereby makes, fixes, and levies the expenditure amounts set out in the Draft 2023 / 24 Operational Plan and Budget, in annexure under separate cover to the Business Paper, for public exhibition in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 11 May 2023, with a submission closing date of 7 June 2023.**
- 4. That Council advertises the Operational Plan 2023 / 24 in the Coonamble Times, on its website and Facebook pages and displays the relevant documents on Council's Website, as well as making hard copies available to members of the public who request same.**
- 5. That, in accordance with the provisions of Section 535 of the *Local Government Act 1993* (NSW), Council makes, fixes, and levies the Rates and Charges for the 2023 / 24 financial year, and authorises same for public exhibition as part of the Council's Draft 2023 / 24 Operational Plan and Budget, in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 11 May 2023, with a submission closing date of 7 June 2023.**

Residential – Coonamble:

A Residential – Coonamble rate of 1.420 cents in the dollar on the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$520.00 per annum;

Residential – Gulargambone:

A Residential – Gulargambone rate of 1.010 cents in the dollar on the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$520.00per annum;

Residential – Village:

A Residential – Village rate of 1.280 cents in the dollar on the current land values of all rateable land in the village of Quambone, with a minimum rate of \$510.00 per annum;

Farmland:

A Farmland rate of 0.230 cents in the dollar on the current land values of all rateable land in the Local Government Area being farmland, with a minimum rate of \$415.00 per annum;

Small Rural Holdings:

A Small Rural Holding rate of 0.700 cents in the dollar on the current land values of all rateable land in the Local Government Area being small rural holdings, with a minimum rate of \$540.00 per annum;

Rural Residential:

A Rural Residential rate of 0.600 cents in the dollar on the current land values of all rateable land in the Local Government Area being rural residential, with a minimum rate of \$510.00 per annum;

Business:

A Business rate of 2.000 cents in the dollar on the current land values of all rateable land in the Local Government Area being Business, with a minimum rate of \$570.00 per annum.

6. That the Schedule of Fees and Charges for the 2023 / 24 financial year be made, fixed, and charged by Council and authorised for public exhibition as part of the Council’s Draft 2023/24 Operational Plan and Budget in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 11 May 2023, with a submission closing date of 7 June 2023.

7. That Council makes, fixes, and levies the amounts contained within the Water Supply Charge Schedule for the 2023/24 financial year, and that same be authorised by Council for public exhibition as part of its Draft 2023 / 24 Operational Plan and Budget, in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from Thursday, 11 May 2023, with a submission closing date of, 7 June 2023. FURTHER, that Council makes, fixes, and levies the following charges in accordance with the provisions of Section 552 and Section 501(1) and Section 502 of the *Local Government Act 1993* on such land which water is connected or able to be connected to for the year ending June 2023:

Town/Village	Access Charge (\$) 20mm	Usage Charge – 1st Tier (c/kl)	2nd Tier Pricing Limit (kl)	Usage Charge 2nd Tier (c/kl)
Coonamble	400	140	450	220
Gulargambone	500	120	450	185
Quambone	500	140	430	240

The Access Charges as above are for 20mm services, the charges below allow for the size of the water meters as required by best practice pricing. The resulting charges are shown in the table following:

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	400	500	500
Access charge (25mm meter)	628	785	785
Access charge (40mm meter)	1,600	2,000	2,000
Access charge (50mm meter)	2,500	3,125	3,125
Access charge (75mm meter)	5,624	7,030	7,030
Access charge (100mm meter)	10,000	12,500	12,500

8. That the Sewer Supply Charge Schedule for the 2023 / 24 financial year be approved by Council for public exhibition as part of the Council's Operational Plan and Budget in accordance with the provisions of Section 405 of the Local Government Act 1993 for 28 days from Thursday, 11 May 2023, with a submission closing date of 7 June 2023. FURTHER, that Council makes, fixes and levies the following charges in accordance with the provisions of Section 501(1), Section 502 and Section 552 of the *Local Government Act 1993* on such land which sewer is connected or able to be connected to for the year ending June 2023.

Residential Sewerage – Coonamble

Sewerage availability charge of \$750.00 per annum per assessment.

Residential Sewerage – Gulargambone

Sewerage availability charge of \$870.00 per annum per assessment.

Sewerage – Coonamble Flats

Sewerage availability charge of \$600.00 per annum per unit.

Sewerage – Gulargambone Flats

Sewerage availability charge of \$790.00 per annum per unit.

Non-residential Sewerage - Coonamble

Sewer charge for Non-residential Sewerage – Coonamble is not less than a minimum charge of \$750.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 270 cents per kilolitre.

Non-residential Sewerage - Gulargambone

Sewer charge for Non-residential Sewerage – Gulargambone is not less than a minimum charge of \$850.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 270 cents per kilolitre.

9. That the Waste Collection Service Schedule for the 2023 / 24 financial year be approved by Council for public exhibition as part of the Council's Draft 2023 / 24 Operational Plan and Budget in accordance with the provisions of Section 405 of the *Local Government Act 1993* for 28 days from 11 May 2023, with a submission closing date of 7 June 2023. FURTHER, that Council makes, fixes and levies the following charges in accordance with the provisions of Section 496 and Section 502 of the *Local Government Act 1993* for the Waste Collection Services (with the understanding that one (1) Waste Collection Service entitles a property owner to a 240-litre weekly garbage service per assessment – unless otherwise indicated):

Particulars	2022/23 Charge per annum (\$)
Domestic – Coonamble Occupied	360.00
Domestic Coonamble – additional Service (per additional service)	200.00
Commercial – Coonamble Occupied	360.00
Commercial Coonamble – additional Service (per additional service)	200.00
Domestic – Gulargambone Occupied	380.00
Domestic Gulargambone – additional Service (per additional service)	200.00
Commercial – Gulargambone Occupied	380.00
Commercial Coonamble – additional Service (per additional service)	200.00
Domestic – Quambone Occupied	360.00

Domestic Coonamble – additional Service (per additional service)	200.00
Commercial – Quambone Occupied	360.00
Commercial Quambone – additional Service (per additional service)	200.00
Coonamble/Vacant Land – within scavenging area	70.00
Gulargambone/ Vacant Land – within scavenging area	70.00
Quambone/Vacant Land – within scavenging area	70.00

10. That Council, in accordance with the provisions of Section 566(3) of the *Local Government Act 1993*, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2024. The rate for the 2023 / 24 financial year is 9.0% per annum (6.00% for 2022 / 23).
11. That Council requests the Director - Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's consideration and adoption of the final 2023 / 24 Operational Plan and Budget at its Ordinary Meeting in June 2023.
12. That Council, in accordance with the provisions of Section 405(6) of the *Local Government Act 1993*, places a copy of its adopted Operational Plan on its website within 28 days of it being formally adopted at the June 2023 Ordinary Meeting.
13. Councillors congratulate staff involved for the work done on the budget.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.10 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

RESOLUTION 2023/85

Moved: Cr Terence Lees

Seconded: Cr Barbara Deans

That Council note the information in this report.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.11 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE

RESOLUTION 2023/86

Moved: Cr Terence Lees

Seconded: Cr Barbara Deans

That the information be received and noted.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS

11.1 NOTICE OF MOTION - VISUAL IMPROVEMENTS TO THE ENTRANCE OF THE CBD

RESOLUTION 2023/87

Council moved this item into Closed Session based on the following:

The Council is satisfied that, pursuant to Section 10A(2) of the *Local Government Act 1993*, the information to be received, discussed or considered in relation to this agenda item is:

- g advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Moved: Cr Terence Lees

Seconded: Cr Brian Sommerville

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

Council breaks for tea at 6.10 pm and will return in Closed Session.
Council resumes the meeting at 6.41 pm in Closed Session.

12 CONFIDENTIAL MATTERS

RESOLUTION 2023/88

Moved: Cr Karen Churchill

Seconded: Cr Barbara Deans

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Flood Damage - Road Repair Tender - TEN230329DJ

This matter is considered to be confidential under Section 10A(2) - d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

12.2 Notice of Rescission - Investigation into the Purchase and Redevelopment of the Sons of the Soil Hotel Site.

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with

information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12.3 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site.

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

12.4 Tender TEN230505MS - Dual Control Suction Street Sweeper

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

RESOLUTION 2023/89

Moved: Mayor Tim Horan

Seconded: Cr Terence Lees

That Council receive a late supplementary report - item 12.4 and this be bought forward for consideration as the first item in closed session.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

12.4 SUPPLEMENTARY BUSINESS - TENDER TEN230505MS - DUAL CONTROL SUCTION STREET SWEEPER**RESOLUTION 2023/90**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Terence Lees

That Council awards Tender TEN230505MS Supply of Dual Control Suction Street Sweeper to Mike Trace Engineering – Option 7 – Supply and delivery of one CityRay 6 sweeper fitted to a Hino FG 15.5 tonne dual control chassis. Nominal 6.5m3 hopper with a 1700L water tank.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

Manager Finance and Procurement, Deborah Tatton left the meeting at 6.51pm.

Cr Horan vacates the chair and leaves the room at 6.51pm for the discussion and voting on item 12.1 as he declared a pecuniary interest on this item.

Cr Lees left the room for the discussion on item 12.1 as he also declared a pecuniary interest in this item.

Cr Karanouh takes the Chair.

12.1 FLOOD DAMAGE - ROAD REPAIR TENDER - TEN230329DJ**RESOLUTION 2023/91**

Moved: Cr Karen Churchill

Seconded: Cr Barbara Deans

That council defer the decision of awarding the three schedules contained within TEN230329DJ-987 and a further report be provided to the June council meeting.

In Favour: Crs Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh and Brian Sommerville

Against: Nil

CARRIED 6/0

Crs Horan and Lees return to the room at 7.04 pm.

Cr Karanouh vacates the Chair and Cr Horan resumes the position of Chairperson.

12.2 NOTICE OF RESCISSION - INVESTIGATION INTO THE PURCHASE AND REDEVELOPMENT OF THE SONS OF THE SOIL HOTEL SITE.**RESOLUTION 2023/92**

Moved: Cr Karen Churchill

Seconded: Deputy Mayor Ahmad Karanouh

That resolution 2023/1 titled Investigation into the purchase and redevelopment of the Sons of the Soil Hotel site that was passed at the meeting of 8 March 2023 be rescinded.

In Favour: Cr Karen Churchill

Against: Crs Tim Horan, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

LOST 1/7Carried

12.3 INVESTIGATION INTO THE PURCHASE AND REDEVELOPMENT OF THE SONS OF THE SOIL HOTEL SITE.**RESOLUTION 2023/93**

Moved: Cr Terence Lees

Seconded: Mayor Tim Horan

1. That council note that the project has been identified as exceeding the capitalisation review threshold, thus, before committing to any capital expenditure, Council is obliged to carry out a Capital Expenditure Review in accordance with the guidelines issued to Council in 2010.
2. That on completion of the Capital Expenditure Review process, in accordance with the provisions contained within the Guidelines issued to Council in 2010, that Council provides formal notification to the Office of Local Government of the project.
3. Subject to Council receiving the concurrence from the OLG on the Capital Expenditure Review process undertaken in accordance with the guidelines issued to Council in 2010 proceed to purchase the Sons of the Soil Hotel.
4. That council continue dialogue and negotiations with REDI.E on the development of a private partnership.
5. That Council continue investigations to finance and redevelop the site through either grant funding, a public-private partnership arrangement, purchase-then-lease model or other models yet to be identified.
6. A further report be presented to Council on the Capital Expenditure Review and concurrence from the OLG.
7. Council make every endeavour to maintain the façade as per the existing SOTS frontage and verandah.

In Favour: Crs Tim Horan, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Cr Karen Churchill

Cr Churchill requested for her vote be recorded against the recommendation.

CARRIED 7/1

11.1 NOTICE OF MOTION - VISUAL IMPROVEMENTS TO THE ENTRANCE OF THE CBD

RESOLUTION 2023/94

Moved: Cr Terence Lees
Seconded: Cr Brian Sommerville

- 1. That Council begin to improve the visual improvement to the CBD by replanting bougainvillea on the existing trellis and attach screening to the trellis to promote the Shire and its activities.**
- 2. Staff investigate options for the wall on Council’s vacant block of land in Castlereagh Street.**

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

RESOLUTION 2023/95

Moved: Cr Karen Churchill
Seconded: Cr Barbara Deans

That Council moves out of Closed Council into Open Council.

In Favour: Crs Tim Horan, Karen Churchill, Adam Cohen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

13 CONCLUSION OF THE MEETING

The Meeting closed at 8.30pm.

The minutes of this meeting were confirmed at the Council held on 14 June 2023.

.....
CHAIRPERSON

7 DISCLOSURES OF CONFLICTS OF INTEREST

8 MAYORAL MINUTE

MAYORAL MINUTE

File Number: M3
Author: Tim Horan-Mayor
Authoriser: Tim Horan, Mayor
Annexures: 1. CWA Home Grown Report

MAYORAL MINUTE

Councillors

I submit below information relative to my activities on behalf of Council since the May 2023 meeting.

CWA

The Country Women's Association of NSW has supported women, children and their communities for a century and has had a strong presence in Coonamble since 1925. The 2023 CWA Coonamble Home Grown brunch was initiated with the aim of championing rural and remote mothers through local community action. It was identified by the branch that not only were mothers in our community disadvantaged by the lack of local maternal health services, but there were also a number of other areas where it was likely their needs were not being met. Members of the branch felt they should consult directly with the women in question. It was thought that this particular group lacked a voice in the community, both due to being time-poor but also because accessibility of events to mothers with young children was not facilitated. While initially Home Grown was in development as a small gathering at the CWA Hall, the branch was awarded a grant through the **NSW Government's Women's Week** initiative allowing the event to be scaled up and held during NSW Women's week at no cost to participants and reduces the branch financial burden.

The CWA will attend the meeting to discuss the program (Annexure A).

Rodeo

The General Manager (GM), Council staff and I held regular meetings with the Rodeo committee to assist where possible. Congratulations to Steve Butler, Paul Wheelhouse and all involved in pulling together the rodeo again this year. The new camp ground look very impressive and I understand has already received numerous bookings.

Coonamble Business Awards

The General Manager, Councillor Lees and I attended the 2023 Business Awards. Another great night and congratulations to the chamber for running the event again this year. There were many nominated businesses and very deserving winners. It's always great to pay recognition to our businesses, the owners and of course the employees. Council is proud to be the main sponsor on the event and we all businesses and everyone involved.

2023 Roads Congress

The Councillor Lees, General Manager, Director Infrastructure and I attended the 2023 roads conference. The GM will speak further on the congress at the meeting.

Council Meeting Times

Council decided to start its general monthly meeting at 4.30pm in an attempt to make it possible for more community members to attend our meetings after normal business hours. Whilst we didn't see any increase in gallery numbers our video and IT equipment sees good numbers in people watching in.

The GM intends to have Managers attend Council meetings to build the relationship with Councillors going forward and to assist the Directors in responding to Council questions and reports as they are presented. The start times were implemented as a trial and given the GMs intentions is timely that we now review the start time to allow more staff to attend meetings during business hours

RECOMMENDATION

- 1. That the Mayoral Minute be received and noted.**
- 2. The Council consider the start times of the Ordinary monthly meetings to either start at 10.00 am with a Community Session from 9.30am or remain with the current start time of 4.30pm or resolve on another start time.**



HOME GROWN COONAMBLE



RAISING OUR VOICE
Women's Week Morning Tea and Ideas Session
Saturday 11th March 2023



Executive Summary

The 2023 CWA Coonamble Home Grown brunch was initiated with the aim of championing rural and remote mothers through local community action.

The primary guest speaker was Claire Booth, a Dubbo based lawyer, Geurie farmer, business entrepreneur and mother of two small children.

The crowd of over 50 women also heard from Croydon Training's Libby Wilson and personal injury lawyer Angela O'Reilly.

Attendees were then invited to network and discuss their issues over a morning tea provided by the CWA Coonamble.

There were two unique attributes of the event that should be highlighted, firstly qualified child care was supplied on site to engage the children who attended in age appropriate activities, freeing up their mothers to participate in, and enjoy the event.

Secondly, a facilitated ideas session was held at the end of event, which, in addition to surveys and follow up correspondence, generated a series of issues and ideas to be reported on and presented to local council and various community groups for further action, ad to forward onto both regional State bodies for action where necessary.

The CWA Coonamble proposes that both these elements be more routinely included in future activities held by other services and organisations across the shire and further afield.

Key Ideas/Issues raised

1. Improved accessibility to town businesses for people with young children (allowing prams, click and collect type service for groceries, baby change facilities)
2. Short stay and casual child-minding services
3. Assisted Playgroups
4. Parent targeted first aid-course delivered in town
5. Increased access to infant swimming lessons (places and affordability)
6. Available childcare at training courses, town meetings and events
7. Hub for information to do with available activities, opportunities and services for parents
8. Specialist medical services access, including obstetrics, diagnostics, lactation consultants, mental health support
9. Housing to attract specialists and service personnel
10. Improved road access for rural families
11. Extracurricular programs - music, art, story time, sports
12. More sport fields
13. Women's confidence course



I-r: Claire Booth, CO Booth Law and Advisory; CWA Evening Branch President Lenore Green; CWA EB Secretary Amanda Colwell; Angela O'Reilly, Medical negligence lawyer; Libby Wilson, Croydon Training and Consulting; CWA EB member and event facilitator Sharon Single.



Background

Country Women's Association of NSW, CWA

The Country Women's Association of NSW has supported women, children and their communities for a century, and has had a strong presence in Coonamble since 1925.

The Coonamble Evening Branch meets at 5pm at the CWA Hall on the first Wednesday of the month, with all women from the community welcomed.

As one of the most trusted not-for-profit organisations in NSW the CWA is often called upon to support government interventions across the state, recent examples being the disbursement of drought and fire aid funds.

Locally the Coonamble CWA contribute to many town events including the Australia Day and Anzac Day morning teas, Welcome to Coonamble Dinner, the Coonamble Show and ad-hoc events such as catering the GRDC grain research updates, memorial services and clearance sales.

The branch also takes on hosting of at least one targeted event each year.

In terms of advocacy Coonamble is an active branch within the greater CWA NSW hierarchy and 2022 saw two grass-roots motions passed successfully through to State Conference. This resulted in the organisations renewed commitment to advocating for Rural and Remote maternal health.



Coonamble, NSW

Coonamble, population 3732, is made up of the main township (Coonamble) and two villages – Gulargambone (pop approx. 400) and Quambone (pop approx. 150) and is situated 160km from its regional centre (Dubbo) and is home to the traditional custodians of the area, the Wailwan people, closely neighboured by the Gamilaroi people to the north and east.

An important agricultural area, the shire also services a highly dispersed rural population.

While there are many advantages to living in the Coonamble Shire, limited access to childcare, professional services and specialist medical practitioners are a reality, one which particularly disadvantages mothers with young children.

Home Grown

The 2023 CWA Coonamble Home Grown brunch was initiated with the aim of championing rural and remote mothers through local community action.

It was identified by the branch that not only were mothers in our community disadvantaged by the lack of local maternal health services, there were a number of other areas where it was likely their needs were not being met. Members of the branch felt they should consult directly from the women in question. It was thought that this particular group lacked a voice in the community, both due to being time-poor but also because accessibility of events to mothers with young children was not facilitated.

While initially Home Grown was in development as a small gathering at the CWA Hall, the branch was awarded a grant through the **NSW Government's Women's Week** initiative allowing the event to be scaled up and held during NSW Women's week at no cost to participants and reduces the branch financial burden.





Speakers

Guests were welcomed by CWA Coonamble Evening Branch president Lenore Green.

Following the acknowledgment of country, the primary guest speaker Claire Booth was introduced, principal of C.O Booth Law and Advisory, Dubbo. Claire also farms and has a number of business interests in Geurie, NSW. A Nuffield scholar, board director and farm succession planning specialist, Claire was specifically chosen as she could speak to her lived experience of raising two children in the bush, while juggling career, community and family.

The crowd of 50 women also heard from Croydon Training’s Libby Wilson in and personal injury lawyer Angela O’Reilly.

The ideas session was facilitated by CWA Evening Branch member Sharon Single.

Venue

The event was held at the recently reinvigorated Coonamble Golf Club. The venue was well suited to the event as it has a safe, fenced play area for children, a hall area that was used for indoor play, the expansive deck which was pram accessible and easily seated the guests.

The Coonamble CWA provided a change facility and a play area for the event.

Two professionals with childcare experience (a pre-school and primary school teacher) were engaged casually, along with two Scout leaders. It was made clear on booking in the children that the service was a shared oversight arrangement, with mothers ultimately responsible for their children. This model worked very well.

Child friendly fruit cups and cupcakes were served to the children for morning tea.

Home Grown Ideas and Issues

- Improved accessibility to town businesses for people with young children (allowing prams, grocery delivery to car, baby change facilities)

Participants noted a number of local businesses had signs banning the use of prams on the premises.

This discriminatory practice was called out as limiting mothers, particularly those with multiple young children, or those travelling on foot, from accessing goods and services in town. It was also pointed out that this encouraged leaving children in vehicles and other unsafe practices, such as having unrestrained toddlers near the highway.

Potential solutions included changing shop regulations to allow prams, businesses offering "groceries-to-boot" service, the return of petrol bowser assistance and programs to encourage the inclusion of appropriate change table facilities in all business and public toilets.

- **Short stay and casual child-minding services**

The community's day care and preschools are full, with a wait list in place.

For many mothers the ability to drop children for a short stay (1-2hours) with a professional child carer would increase their ability to shop, access services and conduct business in town.

This is available through playgroups, or done childcare facilities, in other towns

Casual childcare/pre-school for visiting professionals would also potentially make Coonamble more attractive to specialists.

- **Assisted Playgroups**

There is a desire for assisted playgroups in town, similar to the offerings in Coonabarabran and Baradine. These playgroups run for two to three hours and a child educator facilitates activities with the children.

Not only do assisted playgroups help children develop social skills they also act as a meeting place for parents, which aids in mental support.

- **Parent targeted first aid-course delivered in town**

The organisation and attraction of a face to face first-aid course targeted at parents of young children was asked for, specifically one where bringing children along for the course could be facilitated. Organisations such as Assurance First Aid (based in Dubbo) were mentioned as potential providers.

- **Increased access to infant swimming lessons (places and affordability)**

Access to infant swim classes and the cost associated was thought to be prohibitive for much of the community. It was mentioned that other shires had access to heavily discounted swim safety schools for all ages.

- **Available childcare at training courses, town meetings and events**

It was recognised that most participants of Home Grown would not have been able to attend had the event not been made child friendly.

It was proposed that more courses, meetings and events are made child friendly as not to discriminate against mothers attending and to encourage whole of community participation.

- **Hub for information to do with available activities, opportunities and services for parents**

The session identified that most knowledge transfer in regards to activities, opportunities and services for parents was made by word of mouth. For newcomers to town, or those not well connected in the community, the lack of a centralised hub for relevant information (schooling, playgroups, childcare, events, training, extracurricular activities, medical etc.) caused people to either miss out or remain isolated from the community.

It was suggested that something like the Western Plains App or a Council support portal/social group could rectify this issue also Community Health as a good point of contact for information.

- **Specialist medical services access, including obstetrics, diagnostics, lactation consultants, mental health support**

As a small rural town, Coonamble residents are forced to travel for many health services – the closest being Dubbo which is 160km away and the furthest being Sydney over 510km away - have less choice in terms of providers and often find themselves overnighting in cities to access even basic healthcare, let alone specialist services.

It was widely recognised that better access to medical services through the attraction of visiting practitioners should be an urgent community and Coonamble Shire Council goal.

- **Housing to attract specialists and service personnel**

Lack of suitable housing and accommodation within the town was identified as a significant barrier to the attraction of specialists and service personnel, including childcare workers, medical staff, educators and diagnosticians.

- **Improved road access for rural families**

For rural families the state of unsealed shire roads, the slow timeframes for repair and the continual degradation has further increased isolation and reduced access to critical services such as medical and education.

It cannot be overstated how critical the maintenance of road infrastructure in the shire is to the health and well-being of the rural population. The state of the roads also limited, and continues to limit, access of rural based staff to critical services in town.

- **Extracurricular programs - music, art, story time, sports**

Extracurricular activities in town are limited, and often only available to those who can afford the cost and time to travel to Dubbo. There is a sense Coonamble children are missing out.

There was a general desire for more local access to suitable extracurricular activities for children, both infants and older children.

Specifically for infants access to sensory classes, story time and music time was requested. For older children access to music and sport were mentioned as priorities.

There was also support for the development of a local Scout Group, particularly with two new residents to town being qualified scout leaders.

- **More sporting fields**

Access to sporting fields for junior sports is an issue, with key times booked out in favour of certain sports, the example given was junior soccer missing out as grounds have been booked for league.

- **Women's confidence course**

There was a general desire to locally access the Core Confidence Course run by Kate Boorer.

Next Steps

Circulate report to Coonamble Shire Council and relevant services and community groups that were identified as being able to assist, and make accessible to any who request it outside of our local government area.

CWA Coonamble Evening Branch will discuss whether there is an opportunity for it to play a role in addressing any of the ideas or issues raised at its next meeting.

Feedback from the evaluation sheets ...

"... Start small and you can achieve a lot"

"Support from mothers around you is the best support there is"

"That women working together and supporting each other can achieve real outcomes that benefit the local community"

"So much more than a whinge session – I felt like being a part of change for good"

"Working within a framework like today means that something might be achieved, instead of just chatting casually with friends about our problems"

"A wonderful opportunity to see how chains of information can work together"

"Fascinating to see community groups in action and how they work"









Appendix 1: Media and Promotion

CWA Media Release March 2023 (distributed through CWA social channels)

HOME GROWN ideas and home grown action was the theme of the Coonamble Country Women's Association morning tea, and with over 50 women in attendance it was clear they wanted their voices heard.

Mothers with young children were the unabashed focus of the Coonamble CWA Women's Week event, with branch president Lenore Green welcoming the group by saying they were doing the most important job in the world, raising the future of the community.

"I know life can be extra isolating and just tough," she said.

"I hope today encourages you to ask for, and receive, the help you need."

Event facilitator, and branch member, Sharon Single said Home Grown aimed to champion rural and remote mothers through local community action.

"Our rural and remote mums do it tougher than most," she said.

"While there are plenty of advantages to raising children in the bush, there are also challenges, including the accessibility of women's health services, socialisation and educational opportunities.

"If you can't get childcare it's difficult to show up at a town meeting, community group or training day."

Guest speaker Claire Booth was well received, the Dubbo based solicitor, Geurie farmer and mother, spoke openly and honestly about confidence, building community, the importance of self care and goals.

"You can achieve anything in your life in the next twenty years, if someone says to me they can't, I say just do it," she said.

Ms Booth said through her life there had been a number of women who had influenced and transformed her journey so it was important to pay that forward.

Speaker Libby Wilson from Croydon Training and Consulting said there were a number of programs that could be accessed for mothers in the community, and that today was a great first step to empowerment.

"It's so important that your children are here as equal participants in the community," she said.

"As women we are the connective tissue not only for our families, but for our communities."

Medical Negligence and personal injury lawyer Angela O'Reilly spoke of how mothers in rural and remote locations were entitled to the same standard of care as a city based woman.

"Women don't realise they have rights, and they should seek out information so they can make informed decisions," she said.

CWA Coonamble Evening Branch secretary Amanda Colwell said the event had been ***made possible through funding from the NSW Government Women's Week initiative.***

"I think our event appealed because we had a clear plan on how the event would both inspire and empower women," she said.

"The CWA has a long track record of serving community and getting things done, it's our core business and why we volunteer."

Mrs Colwell said issues and ideas raised through the facilitated feedback session would be pulled together into a report for use by Coonamble community groups and organisations into the future.

"One thing that clearly came through was that holding inclusive, family friendly events at appropriate venues was important," she said.

"We had professional child carers on hand, and 25 children signed in.

"New community members and volunteers for Scouts Australia were also on hand with activities to ensure the children had a great day.

"Babies were also welcomed, and able to stay with their mothers during the event in a supportive environment.

"The Golf Club deck was perfect, pram accessible, with a large enclosed lawn and play area for the children."

Coonamble Times March 15th 2023



THE LAND

Updated March 29 2023 - 12:50pm, first published March 21 2023 - 4:00pm

Homegrown ideas and homegrown action was the theme of the Coonamble Country Women's Association morning tea, and with more than 50 women in attendance it was clear they wanted their voices heard.

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Event facilitator, and branch member, Sharon Single said 'Home Grown' aimed to champion rural and remote mothers through local community action.

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"The Golf Club deck was perfect, pram accessible, with a large enclosed lawn and play area for the children."

Article to be published in the June CWA Members journal "The Country Woman", circulation as at 30 September 2022 was 7,827.

2023 NSW Women's Week

Home Grown Morning Tea
10am Saturday 11th March
Coonamble Golf Club

Guest speaker Claire Booth, is a lawyer, farmer and entrepreneur.
 The farm succession planning specialist also knows what it is to raise two little humans in the bush, while juggling career, community and family.
 Join us to listen, eat exceptional cake and have your say about what the Coonamble community can do to support you.

Children's entertainment and carers provided

RSVP to secure your free tickets
colwellbinyanorth@bigpond.com

CWA
 COUNTRY WOMEN'S ASSOCIATION
 N.S.W.

**HOME GROWN
 COONAMBLE**

RAISING OUR VOICE

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL**10.1 CORRESPONDENCE****File Number: C20****Author: Marina Colwell-Executive Support Officer****Authoriser: Paul Gallagher, General Manager****Annexures: Nil****CORRESPONDENCE**

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Date	Information Sent	Author	In	Out	Sent
05/05/2023	Business Paper – May 2023	M Colwell		✓	✓
	Invite for Quarterly Budget Review	M Colwell		✓	✓
08/05/2023	Various Items - Update	Paul Gallagher		✓	✓
	Coulton's Catchup – Monday 8 May 2023	M Coulton MP	✓	✓	✓
	Notice of Motion Report – Amended	M Colwell		✓	✓
11/05/2023	Waste Facility Remediation Works	Paul Gallagher		✓	✓
	General Manager on Leave	Paul Gallagher		✓	✓
	Coulton's Catchup – Monday 15 May 2023	M Coulton MP	✓	✓	✓
23/05/2023	Coulton's Catchup – Monday 23 May 2023	M Coulton MP	✓	✓	✓
29/05/2023	Coulton's Catchup – Monday 29 May 2023	M Coulton MP	✓	✓	✓
31/05/2023	Interesting read	M Colwell		✓	✓
05/06/2023	Coulton's Catchup – Monday 5 June 2023	M Coulton MP	✓	✓	✓

RECOMMENDATION

That the correspondence listed in the body of the report be noted.

10.2 COUNCIL RESOLUTIONS UPDATE

File Number: C17; C20
Author: Marina Colwell-Executive Support Officer
Authoriser: Paul Gallagher, General Manager
Annexures: 1. June Resolutions Update Table

PURPOSE

The purpose of this report is to enable Council to keep track of important Council resolutions.

BACKGROUND

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

(a) Relevance to Integrated Planning and Reporting Framework

Adopted Council resolutions should ideally link in with Council’s suite of Integrated Planning and Reporting Framework documents.

(b) Financial Considerations

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

COMMENTARY

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the following format:

Date	Resolution No.	Action Required	Responsible Officer	Status/Update

RECOMMENDATION

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

Council Resolutions Update - Annexure 1

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
11.1.22	2022/11	Priority Items to be Pursued	Review & Adoption of Approvals & Order Policies – within 12 months	Manex (Executive Management Team)	Progressing
11.1.22	2022/11	Priority Items to be Pursued	Review of Delegations – within 12 months	GM	Ongoing.
9.2.22	2022/21	Youth Services in LGA	Determine current services, coordination and possible duplication and gaps analysis	ELESPC	Ongoing.
9.2.22	2022/29	LEP Amendments	Availability of suitable residential land – including small rural blocks, larger rural subdivisions, restrictions on acreage size in RU1 zoning	ELESPC	LEP Amendment for housekeeping amendments tabled at 13 May 2022 meeting
9.2.22	2022/30	CDEP-like community employment and training program	Discussions with Federal MP and other stakeholders	Mayor/GM	Redi.e are administrating similar funding and they have indicated that they are interested in applying for this funding for Coonamble – with a letter of support from Council
9.2.22 14.8.22	2022/44 2022/225	Compulsory Acquisition of land – Bore Baths	Legal processes to be followed	MGR.EDG	Acquisition is in progress
9.3.22	2022/53	Report be prepared for Council’s consideration - available Council owned or controlled land as well as information on the Native Title status of the land adjoining the Coonamble Jockey Club.	Report be prepared for Council’s consideration, including the community feedback gathered, so that it can be used to inform the future direction and progress of the project	MGR.EDG	Report noted

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
15.6.22	2022/116	Plan of Management – Sports Oval	Inclusion of 'one off camping facility' at the sports oval - plan	Bruce/MUS	Progressing – the inclusion of the ability for the Sportsground to act as a 'one off camping facility' has been included in the draft plan
15.6.22	2022/121	Review of Social Media Policy	Review the policy, place on public exhibition for required time inviting submissions from the community before adoption	MGR.EDG	Awaiting a suitable time for workshop with Councillors - Ongoing
15.6.22	2022/129	Draft Masterplan for the Coonamble Pool & McDonald Park Precinct	That Council places the Masterplan on public exhibition for required time inviting submissions from the community before adoption	Manager Urban Services MUS (Phil)	Report to be prepared - Pending results back from structural engineer. Awaiting response.
15.6.22	2022/136	Notice of Motion (Cr Churchill): 1. Collection of information regarding 'slow down signs' at Gulargambone	Meeting with Transport for NSW to be held regarding use of radar signage during harvest period.	MR (Dirk)	Report to April Ordinary Meeting Waiting on TfNSW in order to report to council
15.6.22		2. Fence – Tully Park & Preschool	Meet with representatives to discuss the possibility of a new fence, prepare a report to be bought back to Council with estimated costs	Bruce	On Hold – meeting to be arranged between Council and Committee
15.6.22		3. Coonamble Men's Shed	Prepare a report to be bought back to Council with the estimated costs & likelihood of facilitating the following: *Improved security *Installation of Solar Panels	Bruce	On hold – Funding to be included in 2023/04 Draft Operational budget for Council's consideration and determination.

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
13.7.22	2022/153	Industrial Land Review	Council to research the possibility of acquiring land for industrial use	MGR.EDG	Ongoing.
10.8.22	2022/204	Substitute Area for local sporting clubs	Investigate alternative and appropriate area for substitute sports grounds	(MUS)	Meetings being held with User Groups with preliminary findings indicating the issue is a scheduling challenge rather than a capacity issue. Unable to schedule meeting with Junior Rugby League as no committee. New committee has formed so a new meeting and time to be set.
09.11.22	2022/264	Cemeteries Maintenance	Staff to develop a Plan of Management for the Cemeteries within the Shire	Dirk / MUS	Plan of Management in development.
09.11.22	2022/267	Housing Strategy	Council to seek expressions of interest from persons with available land and or houses	GM/Bruce	ongoing
09.11.22	2022/269	Warrena Weir Plan of Management (POM)	POM to be put on exhibition inviting community feedback	Bruce/David	Small amendments and corrections required in the plan before calling the public consultation.
09.11.22	2022/291	Coonamble CBD	Investigations to be carried out on the development of the CBD	Bruce	Ongoing
14.12.22	2022/289	Review of Signage (mining)	Review the signage at the entrances to the town	Dirk/David	Clarification on Signs meeting framework of LEP & DCP; draft signage being prepared
14.12.22	2022/290	Evaluation of 2022 Coonamble Street Carnival	Staff to gather feedback from the recent event for evaluation before the 2023 event takes place	MGR.EDG	Completed and to be handed to Coonamble Rotary Club for Christmas Street Party 2023
14.12.22	2022/300	Resourcing Strategy	Workforce Management Strategy to be placed on public exhibition inviting submissions from the community	Amanda	Progressing

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
08.02.23	2023/9	Joint Organisation Membership	Council approach the FNWJO to become a member	GM	A letter of application has been forwarded to the FNWJO - waiting on a response. Advice has been received that FNWJO has accepted council, the chair is waiting on advice from the OLG
08.02.23	Motion	Historian recognition	Angie Little to be added to Coonamble's Nick Name Hall of Fame	MGR.EDG	Ongoing; locating a caricaturist
08.02.23	2023/22	Betterment Programme	Council endorse the submission to the OLG from NSW Local Government Recovery Grant	Dirk	Council endorse the submission to the OLG from NSW Local Government Recovery Grant
08.02.23	2023/32	ED&G – Progress report	That Council authorise the General Manager to prepare an Expression of Interest for the Growing Regional Economies Fund, centred on upgrading Coonamble's CBD, with secondary components focused on housing, expanded pre-school/ childcare facilities and the airport.	GM	Had discussions with the Deputy Director of the NSW Department of Regional NSW who advised Council that upgrading the CBD couldn't be justified without growth in a particular industry; she recommended focusing on airport upgrades, justifying its relevance in improving access to health care as a key strategy of the Western Plains Regional Economic Development Strategy (REDS).
08.02.23	Motion	Purchasing Policy	That a review be carried out on Council's local performance purchasing Policy, with respect of the application of a Local Indexing factor applied for local contractors and the dollar value of the tender, Council staff also to review the Tender Process for receipt of tenders.	Bruce/Deborah	Report to be presented to Council at the June meeting.

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
08.02.23	2023/45	SOTS	<p>1. That authorises the Mayor and the General Manager to negotiate a purchase price with the owner of the SOTS and bring a report back to Council.</p> <p>2. That Council continue investigations to finance and redevelop the site – as well as the overall enhancement of the Coonamble CBD precinct – through either grant funding, a public-private partnership arrangement, purchase-then-lease model or other models yet to be identified.</p> <p>3. That Council prepare costings on the upgrades of the engineering section and on the current RMS building and a report be bought back to council for consideration.</p>	GM	<p>13/4/2023</p> <p>term 1; Confidential advice on the purchase of the SOTS was provided on 11 March to councillors.</p> <p>In accordance with the direction of Council that the upper limit for purchase was fixed an offer was made to the owner who has agreed to the price. There was a caveat that we had to report the matter back to Council, we had to seek approval from the OLG and undertake some more due diligence and we could be some time away before actually purchasing the site. Our next steps;</p> <p>Make contact with the OLG as we have a statutory requirement to report the business activity and gain OLG approval.</p> <p>We are sourcing quotes from a business analysis company that can do a business case study for the site with respect to more detailed options on the site, I.e. private partnerships, lease arrangements, suitable business lease to buy and overall financial</p>

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
					<p>returns for the options available etc. A further report to Council re resolution on purchase etc once the due diligence has been completed.</p> <p>Item 2; Staff are in the progress of investigations to finance and redevelop the site</p> <p>Item 3; No action on this item, will be subject to the outcome of the SOTS, staff have investigated some alternative sites but nothing firm at this point in time</p>
12.04.23	2023/59	Draft Operational Plan Action Items	Council adopt 'in principle' the draft Operational Plan Action Items	Director Corporate	Works in progress the document along with draft budget to be presented to the May meeting
	2023/62	Pool Operations	<ol style="list-style-type: none"> 1. Do not pursue unsupervised access to Coonamble & Gular pools 2. Seek tenders for management of both facilities 3. Review Quambone pool operations – remote camera/security to linked on call staff 	MUS	Works in progress with a further report to council
	2023/63	Street Trees	Exhibit the Street Tree Plans, the time frame for the program be reduced by five (5) years, consider planting trees in the Main street where there are no awnings.	MUS	Works in progress
	2023/65	Wheel Stops	Seek quotations for replacement, Line-marking the bays, Councillors to inspect a sample of the proposed wheel stops prior to purchase	Director Infrastructure/ Manager Roads	No progress as yet

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
	2023/68	Master Inland Rail Development Agreement (MIRDA)	That Council endorse the draft MIRDA	GM	Waiting on the agreement document to be provided to council for signing and execution
	2023/69	Site Considerations for Artesian Bath	Continue with Opt A (Golf Club Site) and continue with investigations of other possible sites.	MGR.EDG	Works in progress
	2023/70	Waste Collection Contract	Council to call for quotations for waste collection to June 2024	Director Infrastructure	Works in progress
	2023/71	Waste Collection	Staff to investigate the possibility of operating the collection in-house	Director Infrastructure	Works in progress
10.05.23	2023/61	Visual Improvements – Entrance CBD	Replanting Bougainvillea on trellis, investigate options for wall on council's vacant block	Director Infrastructure	

10.3 STATUS OF INVESTMENTS - MAY 2023

File Number: Investments General - I5
Author: Deborah Tatton, Acting Manager Finance
Authoriser: Bruce Quarmby, Director Corporate Services
Annexures: 1. Imperium Markets Portfolio Report May 2023

PURPOSE

The purpose of the report is for Councillors to note the status of its investment portfolio.

BACKGROUND

(a) Relevance to Integrated Planning and Reporting Framework

L1.4.10 Maintain long term financial viability.

(b) Financial Considerations

Investment levels and interest rates are currently on par with the revised estimated calculations.

COMMENTARY

The format of the report has been configured to demonstrate Council's compliance with the relevant legislative requirements along with Council's own adopted Investment Policy.

The attached Investment Report was calculated at 31 May 2023 after all maturing dates for investments had passed.

The total Capital Value of investments at 31 May 2023 is \$35,250,000. This is an increase of \$500,000 from \$34,750,000 at 30 April 2023.

AVAILABLE WORKING FUNDS

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

As at the 30 / 06 / 2022 the balance of unrestricted and unallocated cash (working funds) was \$2,642 million.

(a) Governance/Policy Implications

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

(b) Legal Implications

All investments continue to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

(c) Social Implications

Council funds are used to provide services and infrastructure to the community and, as a result, well managed funds maximise the level of financial resources available to support the community.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

(f) Risk Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

CONCLUSION

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

RECOMMENDATION

That Council notes the list of investments from 1 May 2023 to 31 May 2023 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.



Investment Report

01/05/2023 to 31/05/2023

Portfolio Valuation as at 31/05/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
NAB	A-1+	TD	GENERAL	At Maturity	04/10/2022	01/06/2023	4.1900	1,500,000.00	41,326.03	5,337.95
NAB	A-1+	TD	GENERAL	At Maturity	12/12/2022	13/06/2023	4.1700	3,000,000.00	58,608.49	10,624.93
AMP Bank	A-2	TD	GENERAL	At Maturity	23/09/2022	21/06/2023	4.3500	2,000,000.00	59,827.40	7,389.04
IMB Bank	A-2	TD	GENERAL	At Maturity	02/02/2023	03/07/2023	4.1500	1,000,000.00	13,530.14	3,524.66
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	09/02/2023	10/07/2023	4.4300	1,000,000.00	13,593.42	3,762.47
NAB	A-1+	TD	GENERAL	At Maturity	13/03/2023	14/08/2023	4.5100	1,000,000.00	9,884.93	3,830.41
Westpac	A-1+	TD	GENERAL	At Maturity	20/02/2023	21/08/2023	4.5800	1,000,000.00	12,673.42	3,889.86
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	01/03/2023	01/09/2023	4.7000	500,000.00	5,923.29	1,995.89
Westpac	A-1+	TD	GENERAL	At Maturity	02/03/2023	04/09/2023	4.6500	2,000,000.00	22,931.51	7,898.63
NAB	A-1+	TD	GENERAL	Quarterly	10/03/2023	11/09/2023	4.6000	1,500,000.00	15,690.41	5,860.27
BOQ	A-2	TD	GENERAL	At Maturity	27/03/2023	27/09/2023	4.6000	1,000,000.00	8,317.81	3,906.85
NAB	A-1+	TD	GENERAL	At Maturity	05/04/2023	05/10/2023	4.4000	1,500,000.00	10,306.85	5,605.48
AMP Bank	A-2	TD	GENERAL	At Maturity	19/04/2023	16/10/2023	4.9000	2,000,000.00	11,545.21	8,323.29
NAB	A-1+	TD	GENERAL	At Maturity	24/04/2023	24/10/2023	4.5500	1,000,000.00	4,736.99	3,864.38
IMB Bank	A-2	TD	GENERAL	At Maturity	03/05/2023	01/11/2023	4.6400	2,500,000.00	9,216.44	9,216.44
Westpac	A-1+	TD	GENERAL	At Maturity	03/05/2023	03/11/2023	4.6400	1,000,000.00	3,686.58	3,686.58
NAB	A-1+	TD	GENERAL	At Maturity	08/05/2023	08/11/2023	4.7300	2,000,000.00	6,220.27	6,220.27
Unity Bank	Unrated	TD	GENERAL	Monthly	18/11/2022	18/11/2023	4.2000	250,000.00	402.74	402.74



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
BOQ	A-2	TD	GENERAL	At Maturity	29/05/2023	29/11/2023	4.9800	1,000,000.00	409.32	409.32
NAB	A-1+	TD	GENERAL	At Maturity	15/05/2023	15/01/2024	4.7500	2,000,000.00	4,424.66	4,424.66
BOQ	A-2	TD	GENERAL	At Maturity	25/05/2023	25/01/2024	4.9500	1,500,000.00	1,423.97	1,423.97
IMB Bank	A-2	TD	GENERAL	At Maturity	30/05/2023	28/02/2024	4.9000	500,000.00	134.25	134.25
AMP Bank	A-2	TD	GENERAL	At Maturity	17/04/2023	16/04/2024	4.9000	1,000,000.00	6,041.10	4,161.64
IMB Bank	BBB+	FRTD	GENERAL	Quarterly	04/08/2022	06/08/2024	4.3720	1,000,000.00	3,353.86	3,353.86
IMB Bank	BBB+	FRTD	GENERAL	Quarterly	17/01/2022	16/01/2025	4.1900	1,000,000.00	5,165.75	3,558.63
Commonwealth Bank	A-1+	CASH	GENERAL	Monthly	31/05/2023	31/05/2023	3.6000	1,500,000.00	4,586.30	4,586.30
TOTALS								35,250,000.00	333,961.12	117,392.77

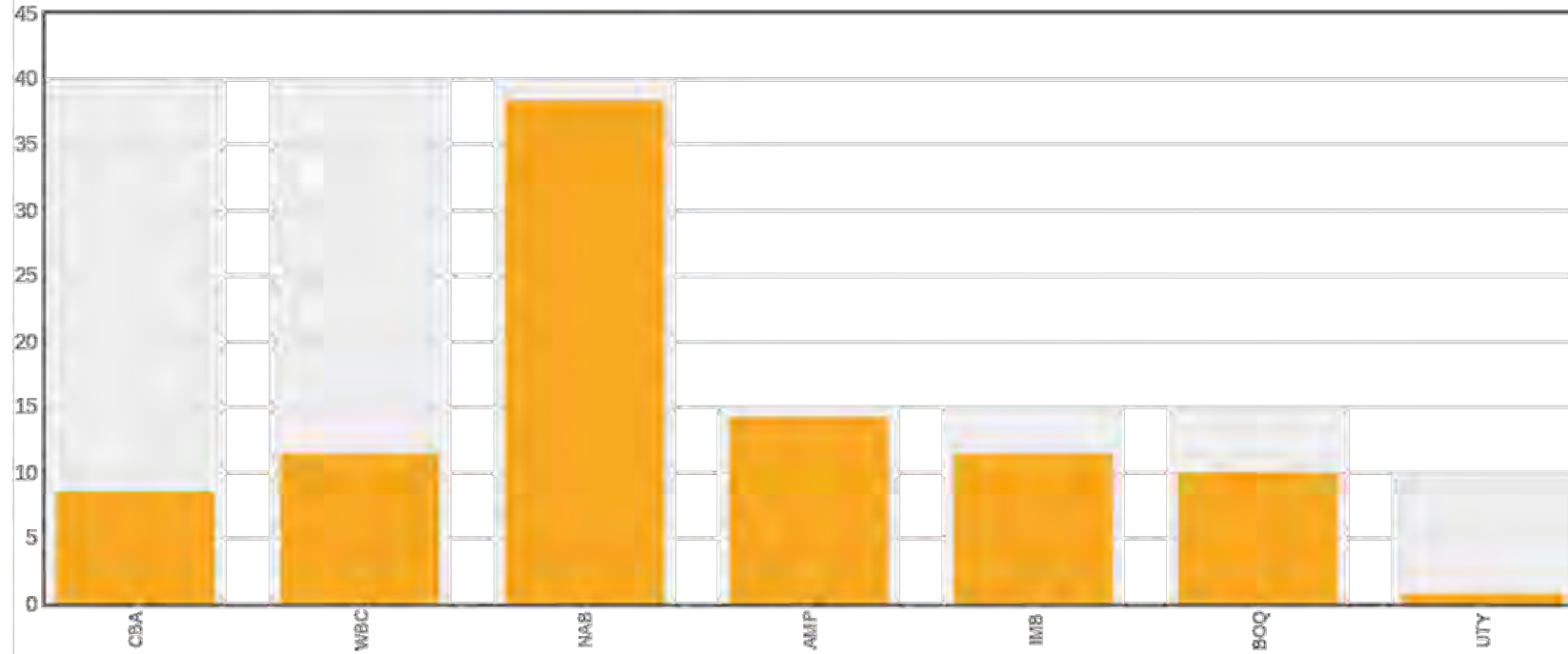


Counterparty Compliance as at 31/05/2023


Short Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
	Commonwealth Bank	Short	A-1+	3,000,000.00	8.51	40.00	-	11,100,000.00
	Westpac	Short	A-1+	4,000,000.00	11.35	40.00	-	10,100,000.00
	NAB	Short	A-1+	13,500,000.00	38.30	40.00	-	600,000.00
	AMP Bank	Short	A-2	5,000,000.00	14.18	15.00	-	287,500.00
	IMB Bank	Short	A-2	4,000,000.00	11.35	15.00	-	1,287,500.00
	BOQ	Short	A-2	3,500,000.00	9.93	15.00	-	1,787,500.00
	Unity Bank	Short	Unrated	250,000.00	0.71	10.00	-	3,275,000.00
TOTALS				33,250,000.00	94.33			

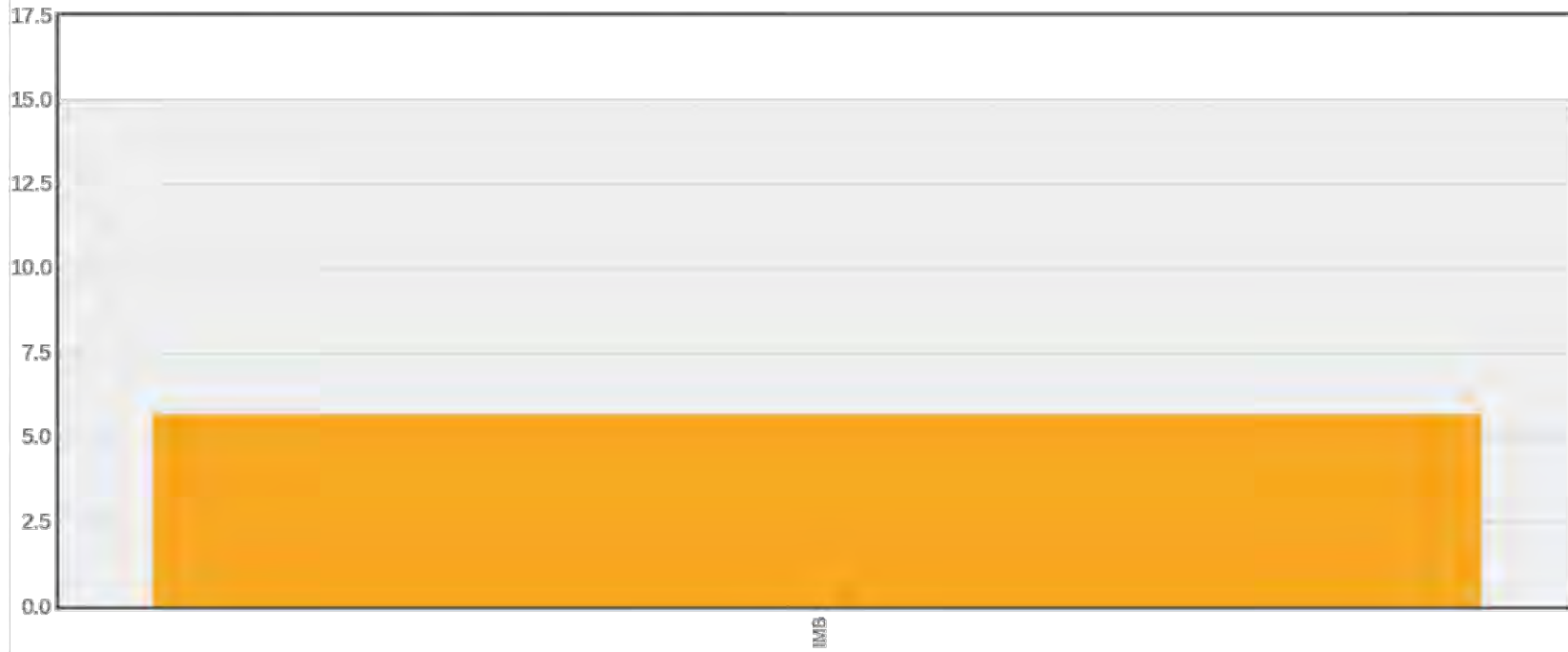
Counterparty Compliance - Short Term Investments



Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
	IMB Bank	Long	BBB+	2,000,000.00	5.67	15.00	-	3,287,500.00
TOTALS				2,000,000.00	5.67			

Counterparty Compliance - Long Term Investments

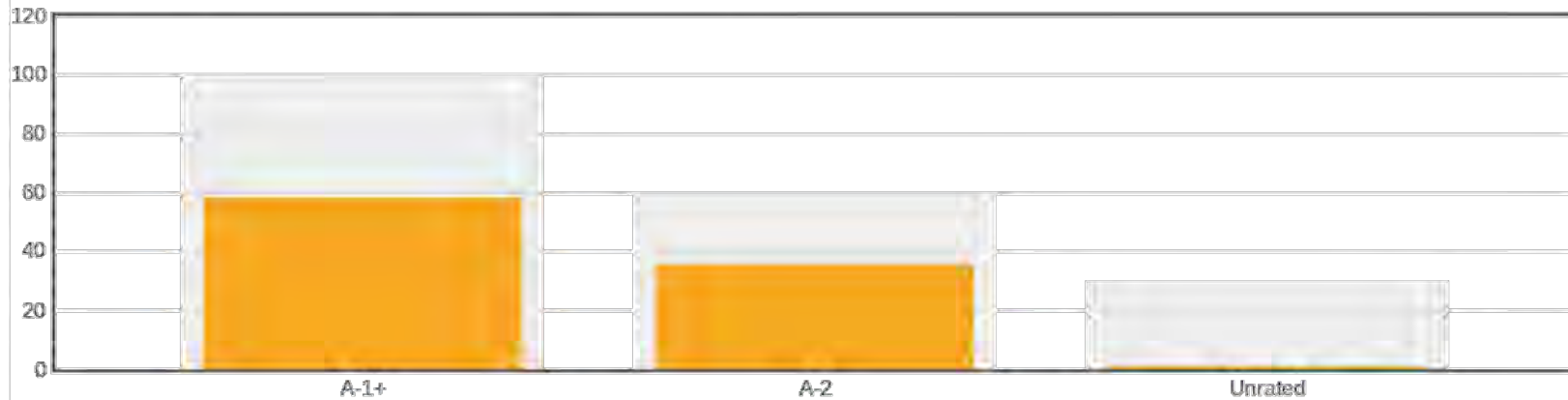


Credit Quality Compliance as at 31/05/2023

Short Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	A-1+	20,500,000.00	58.16	100.00	14,750,000.00
✓	A-2	12,500,000.00	35.46	60.00	8,650,000.00
✓	Unrated	250,000.00	0.71	30.00	10,325,000.00
TOTALS		33,250,000.00	94.33		

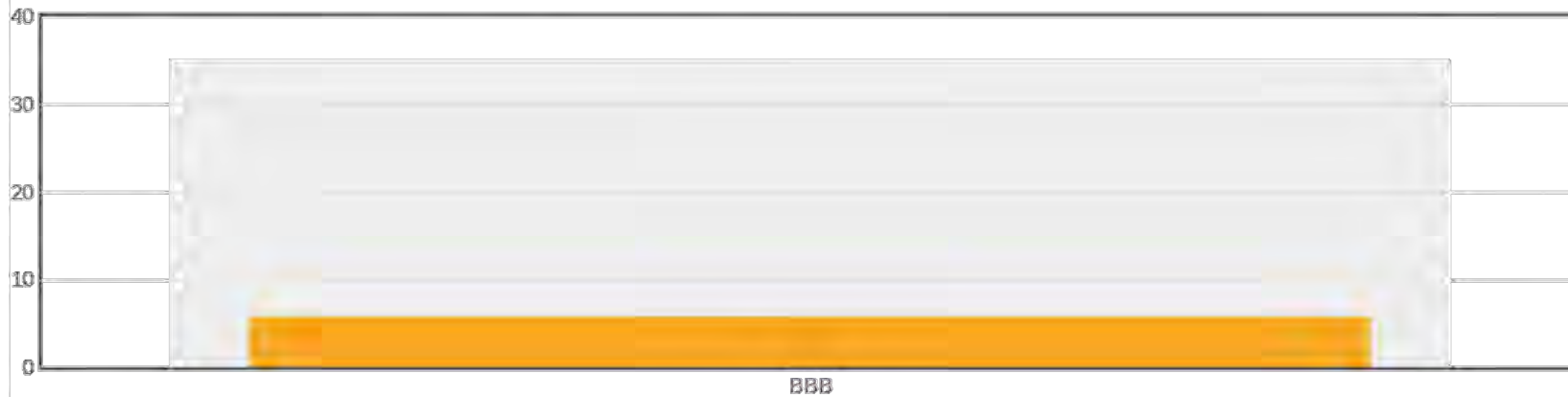
Credit Quality Compliance - Short Term Investments



Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✔	BBB	2,000,000.00	5.67	35.00	10,397,500.00
TOTALS		2,000,000.00	5.67		

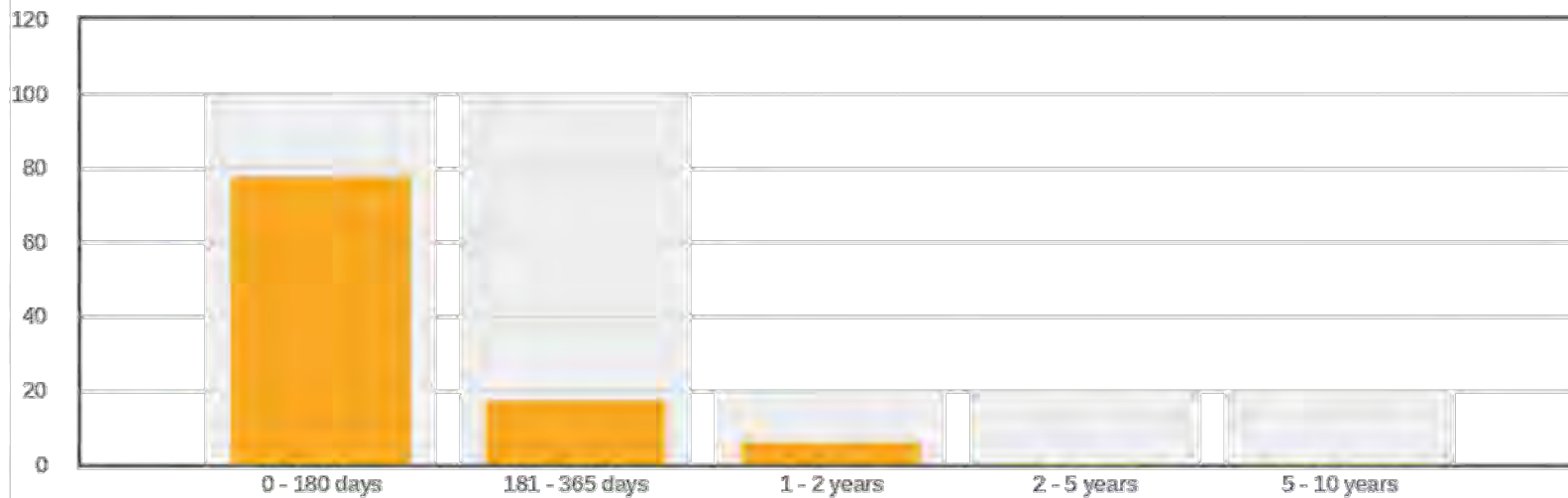
Credit Quality Compliance - Long Term Investments



Maturity Compliance as at 31/05/2023

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✔	0 - 180 days	27,250,000.00	77.31	0.00	100.00	8,000,000.00
✔	181 - 365 days	8,000,000.00	17.02	0.00	100.00	29,250,000.00
✔	1 - 2 years	2,000,000.00	5.67	0.00	20.00	5,050,000.00
✔	2 - 5 years	-	0.00	0.00	20.00	7,050,000.00
✔	5 - 10 years	-	0.00	0.00	20.00	7,050,000.00
TOTALS		35,250,000.00	100.00			

Maturity Compliance



10.4 RATES AND CHARGES COLLECTIONS - MAY 2023**File Number: Rates - General - R4****Author: Kylie Fletcher, Revenue Officer****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: Nil****PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of May 2023.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

(b) Financial Considerations

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

	31 May 2023	31 May 2022
Rates and Charges	2,270,950.85	2,375,362.77
Water & Sewer Consumption Charges	395,225.97	521,707.49
Total	\$2,666,176.82	\$2,897,070.26

COMMENTARY**Rates and Charges**

	31 May 2023	31 May 2022
Rates and charges in arrears as at 30 June 2022	1,020,037.33	905,674.57
Rates/charges levied & adjustments for 2022/23	7,518,645.34	7,212,652.86
Pension Concession	-105,637.46	-107,988.61
Amounts collected as at 31 May 2023	-7,029,363.60	-6,481,521.88
Total Rates and Charges to be Collected	\$1,403,681.61	\$1,528,816.94

The amount levied for rates and charges for 2022 / 23 includes the current year's annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 31 May 2023 includes receipts for both arrears and the current year's amounts outstanding.

It should be noted that the rates and charges 2022 / 23 levied amount is reduced by the pensioner concession of \$105,637.46; reducing the amount of income derived from these rates and charges. Of this concession, Council's contribution is 41.63%, which represents an amount of \$43,985.96.

The rates and charges as of 31 May 2023 represent 16.44% of the total annual rates and charges levied and outstanding (compared with 18.83% on 31 May 2022).

Water Consumption Charges

	31 May 2023	31 May 2022
Water & Sewer Consumption Charges and arrears as at 30 June 2022	329,760.33	401,325.23
Water & Sewer Consumption charges & adjustments 2022/23 year to date	411,858.04	651,331.79
Amounts collected as at 31 May 2023	-346,090.56	-660,314.16
Total Water & Sewer Consumption Charges to be Collected	\$395,527.81	\$392,342.86

The consumption charges as at 31 May 2023 represents 53.33% of the total water consumption charges outstanding (compared to 37.27% on 31 May 2022). The main contributing factor to the variation between the respective outstanding percentage variation between the two financial years, is attributed to the delayed finalisation of the 3rd levy for user pays water in the 2022/23 financial year.

Debt Recovery Agency

In accordance with its adopted Debt Recovery Policy, Council continues to work with its Debt Recovery Agency to recover monies owed to Council. All actions undertaken by Council, or its Agency are done so in accordance with the provisions within the *Local Government Act 1993* and Council adopted Debt recovery policy.

(a) Governance/Policy Implications

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council.

(b) Legal Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(c) Social Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(d) Environmental Implications

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that Reserve Bank interest rate increases with the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

(e) Economic/Asset Management Implications

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

(f) Risk Implications

As was stated above, the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

CONCLUSION

The rates and charges as at 31 May 2023 represent 16.44% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 18.83% on 31 May 2022). The water consumption charges as of 31 May 2023 represent 53.33% of the total water consumption charges outstanding from previous years (compared to 37.27% on 31 May 2022).

RECOMMENDATION

That Council notes the information provided in the report.

10.5 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT

File Number: D5
Author: David Levick-Manager Economic Development and Growth
Authoriser: Paul Gallagher, General Manager
Annexures: 1. Report on the Destination and Visitor Economy Conference 2023

PURPOSE

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

BACKGROUND

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

(a) Relevance to Integrated Planning and Reporting Framework







- ED1.2 Develop our economy, including the visitor economy.
- I1.5 Adopt successful strategies which maximise our community’s access to quality infrastructure and assets (I1.5.2 – Coonamble Livestock Regional Market).

(b) Financial Considerations

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

COMMENTARY

Coonamble Artesian Bathing Experience Land Acquisition Update

Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
					
Survey to LRS	Application to OLG	Proposed acquisition notices	Approval	Acquisition	Title Creation

Council’s application to acquire the Crown Land near the Coonamble Jockey Club remains at Step 7 of the 10-step process, requiring sign-off by the relevant Minister and NSW Governor.

It is hoped a meeting with the relevant Minister can be organised in the next month to give this matter some forward momentum.

Once signed off, the proposed acquisition is placed on public display for three months, following which the remaining steps can progress, depending on submissions received and any Native Title claims made during the public exhibition period.

Grants

Overview:

Status	This Month	Last Month	Year to Date
Grant-funded projects completed	2	1	33
Grants to be acquitted	5	4	
Grants in progress	19	20	
Grant submissions awaiting decision	2	1	
Successful grant applications	1	0	33

Detailed Status:

Grants completed & awaiting acquittal	Responsibility	Comment
Coonamble Community Recycling Centre	CPD	
Town Entrance Public Art (DSP)	CPD	
LRC11 – Quambone Park Toilet	INF	
Youth Week 2023	CPD	
Leaps & Bounds at Coonamble Sportsground	CPD	

Grants in progress	Responsibility	Comment
Gulargambone Youth Centre external upgrades	CPD	Final stages underway.
Restore Trooper Stables at Museum	CPD	DA submission
Riverside Caravan Park Development	CPD	Ongoing
Youth Council re-establishment	CPD	Variation being drafted.
Women’s Change Rooms at Sportsground	CPD	Detailed design stage.
Walking Loop around Sportsground	CPD	In progress
Coonamble Family and Youth Fest	CPD	In progress
Pedestrian and Mobility Plan revision	INF	In progress
Cycleway Plan	INF	In progress
Limerick Street Footpath	INF	Tender advertised
Coonamble Artesian Bathing Experience	CPD	Land acquisition
Coonamble Youth Empowerment Program	CPD	Tender development
Business Cases for Tourism Infrastructure	CPD	In progress
Gulargambone Sportsground Amenities	CPD	Funding Deed signed
Coonamble Region Art Trail	CPD	Funding Deed signed
Wanderers Tennis Club court upgrades	CPD	Funding Deed signed
Female Friendly Community Facilities	CPD	Funding Deed signed
Mosquito Management Plan	INF	In progress
Footpath design to Cble Showground	CPD	In progress

Successful applications:

Council was successful in attracting a \$20,000 grant through the Active Transport Program to cover design costs only for a footpath from Coonamble Hospital, along the highway, down to the main Showground entrance. Once detailed design drawings have been developed and costs estimated, these can be used as inputs for a further grant application, under the same program, or another, for funding to construct the footpath.

Grant submissions:

An Expression of Interest has been submitted for funding through the Growing Regional Economies Fund to upgrade the Coonamble Airport facilities.

Any successful funding application goes through a two-stage process: firstly, the Expression of Interest phase and then a detailed and competitive application process, if it is chosen from among the Expressions of Interest received.

Greater weight is given to projects with a regional (cross-LGA) impact. To this end, it was argued that the Coonamble Airport is used in times of emergencies as a base for food and fodder drops to Walgett, Warren and Brewarrina Shires.

It is preferable that proposed projects are supported by a 25% co-contribution from the applicant. In the Expression of Interest, it was argued that the ranking, by the Australian Bureau of Statistics, of Coonamble and neighbouring shires as 'Most Disadvantaged' or 'Disadvantaged' under the Socio-Economic Indexes for Areas (SEIFA) and our inability to generate funds internally for such a project, precluded Coonamble Shire Council from providing such a co-contribution.

The total amount of funding sort is \$3.5 million, with no co-contribution from Council.

Grant-funded works:

Coonamble Landcare and volunteers has planted a significant number of tube stock trees downstream from the Warrena Weir and several trees on the riverbank at Smith Park as part of a Coonamble Land Care Weed Control and Riparian Rehabilitation project.

Conex Services, of Coonamble, has completed the bulk of the work on the 2.5m-wide concrete walking loop around Coonamble Sportsground. Pram ramps will be installed, along with seating and replacement signage, to complete this project in the near future. Local residents and school students are already using the footpath.

Communications

Council continues to maintain its communication with the community through:

- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council's website, on various topics as required.

- Posts in the Events Calendar hosted on Council’s website.
- Posts on Council’s Facebook page, on various topics as required.
- Council’s website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, water supply interruptions, etc.

The Facebook posts that achieved the greatest reach during May related to the promotion of the Warrena Weir Youth and Family Fest, (with a series of posts reaching up to 2,577 people), the job vacancy posting for the Director of Community, Planning and Development role (reaching 2,867 people) and a Notice of hazards on the Castlereagh Highway (with a reach of 2,082), with another 13 posts reaching 1000+ people. Although an informal medium of communication from Council to the Community, the significance of Facebook as a means by which to share information quickly and widely with the community is an important one.

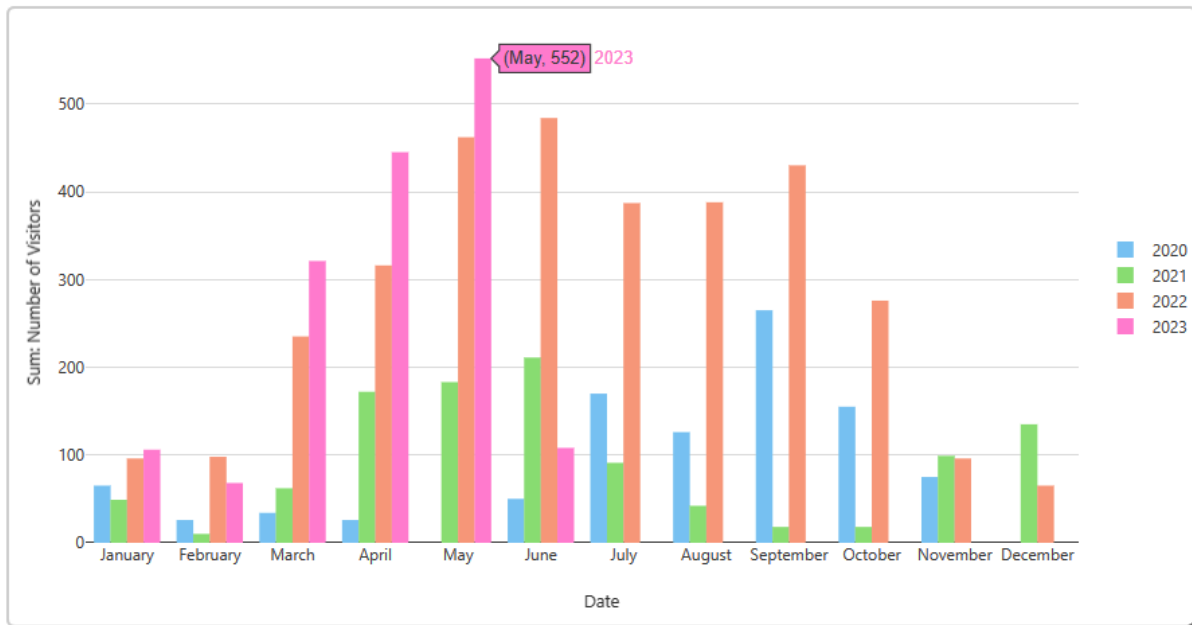
Social Media (Facebook) Summary

Measure	This Month	Last Month	Year to Date
Number of posts	22	17	556
Increase in number of followers	+19	+45	+1,057
Total number of followers	2,827	2,808	
Reach	5,422	16,592	

Tourism Statistics

During May 2023, the Information and Exhibition Centre attracted 552 visitors, increasing on previous years and up from last month as we head into the cooler months. Coonamble Shires’ promotion in the Regional Lifestyle magazine, although only recently released, has begun to generate interest in our region, with at least one tourist contacting the Centre indicating they saw the coverage and were seeking further information to plan a trip in August.





Staff at the Centre have been receiving consistent positive feedback regarding many of our Shire’s accommodation options. This is excellent, as it encourages other travellers to also stay in our region and increase our number of overnight stays.

On 5 May, 35 retirees taking a nine-day tour with Kangaroo bus tours from Brisbane visited the Centre. They greatly enjoyed visiting the space, positively commenting on its design, facilities and location, as well as taking many pictures with Brian Campbell’s ‘School Bus’ sculpture.

On 3 May, Coonamble DV Collective came together at the Information and Exhibition Centre to install a series of people-shaped cut-outs, visually representing the 360+ Domestic Violence-related assaults in Coonamble over the past year. The installation, although confronting, provided much-needed awareness, and helped ensure that these victims are recognised.



Museum Statistics

During May - 31 people visited the Museum Under the Bridge. Outside the regular opening hours, there was a special tour booked on 18 May for Echidna Tours Newcastle, when six people not only visited the museum but spent three nights in Coonamble, undertaking day trips to explore the region with support from Tourism staff. They were very impressed with Coonamble Shire.

Visitation numbers are understandably lower, compared to last month, with a reduced amount of tour busses in May.

The substantial task of detailed archival cleaning and storage of items is continuing to be carried out along with much-needed maintenance that will elevate the amenity and aesthetics of this community facility.

Events

Upcoming:

- Coonamble Rodeo & Campdraft, 9-12 June 2023
- Coonamble Material Girls Quilt Expo, 10-11 June 2023
- Coonamble Material Girls 20-Year Celebration & Trunk Show, 16 June 2023
- Coonamble Jockey Club Cannonball Showcase Race Meeting, 18 June 2023
- Coonamble Greyhound Race Meeting, 24 June 2023
- Coonamble Pre-School Fundraising Ball, 24 June 2023

Local Government NSW Destination and Visitor Economy Conference 2023

Council's Tourism and Events Officer, Maddison Ward, attended this year's Destination and Visitor Economy Conference in Manly, Sydney.

A full report is attached.

Gleanings from the conference, confirming the approach we are taking to develop a tourism industry in Coonamble Shire, are our focus on:

- The Destination Management Plan themes of: *Celebrating Culture on Country, Unlimited Horizons, Exploring Our Nature, Revealing Our Heritage, Little Places – Big Stories, and Events*, where visitors are focusing more on having a meaningful experience rather than just 'ticking off' a destination.
- Developing the Bougainvillea Festival as an event that can achieve multiple aims simultaneously.
- The effectiveness of social media as part of a large-scale marketing strategy, particularly when part of a partnership.
- Capitalising on the potential of developing a bush tucker garden as part of an Aboriginal cultural trail, while empowering the local community to take ownership of such a venture.

Key insights that will be explored by the Economic Development team will include:

- Develop our online key search terms and improve our presence on the Australian Tourism Data Warehouse database, which feeds into communication channels, such as Destination NSW.
- Explore additional avenues of promotion that have an existing strong following, such as Timeout and TripAdvisor.

- Include more Seniors in promotional material to appeal to our existing strong target market.
- Create a marketing campaign based on what our local residents love about our businesses. This data can be used to help visitors curate their experience by clearly promoting the strengths of our operators, assisting them to have the ultimate Coonamble Shire experience.
- Create detailed personas of ideal visitors to target, based on data already collected and future aspirations.
- Continue working to develop online itinerary options.
- Explore the use of AI in the development of the Museum Under the Bridge.
- Foster connections and relationships with Aboriginal Cultural tourism operators to support delivery options in the Coonamble Shire.
- Survey our business and operators more often to get their input and feedback, to enhance free-flowing communication and demonstrate Council's interest, keeping it simple and time efficient. This will also provide additional valuable data for consideration.
- Explore the relevance of new event ideas, based on the needs of our current and target markets, as well as residents.
- Research additional, novel accommodation opportunities, and avenues of transport for tourists, especially targeting surrounding towns.
- Investigate Destination NSW's Get Connected program and other support that may be available for our operators/businesses.

(L-R) Jamie Angus and Jane Bendall from Dubbo Regional Council, Kathryn Larkin



and Gillian Foran from Gilgandra Shire Council, and Maddison Ward, of Coonamble Shire Council, at the Destination and Visitor Economy Conference.

(a) Governance/Policy Implications

Policies relevant to activities reported here include the Community Consultation Policy.

(b) Legal Implications

There are no legal implications directly associated to this report.

(c) Social Implications

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

(d) Environmental Implications

There are no environmental implications directly associated to this report.

(e) Economic/Asset Management Implications

Development of the projects proposed for funding through available grants are initiatives to meet objectives of the Community Strategic Plan 2022-32, Delivery Program 2022-2026, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021 and the Coonamble Destination Management Plan 2020.

(f) Risk Implications

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

CONCLUSION

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021. Tourism activities and projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

RECOMMENDATIONS

That the contents of this report be noted.

Conference Report: Local Government NSW, Destination and Visitor Economy Conference 2023, Manly NSW, 29 to 21 May 2023.

Person(s) attending, and role:

Maddison Ward, Tourism and Events Officer

Sessions of Conference/Seminar attended:

- Marketing (Part 1)
Know your audience, emerging target groups, redefining your market
Presented by Todd Wright from Threesides Marketing
- Marketing (Part 2)
Secrets of a successful marketing campaign and how to use social media effectively.
Presented by Todd Wright from Threesides Marketing
- Reimagining Tourism in your LGA – Challenge or Opportunity
24 Hour Economy – Michael Rodrigues NSW 24-hour Economy Commissioner, 24
hour Airport – Anthea Hammon, non-Executive Board Member, Western Sydney
Airport, Sustainable Tourism – Stewart Moore – CEO and Founder, EarthCheck
- Events-based Tourism – Festivals, Footy and Food
What's the secret to successful and sustainable events tourism?
Mid-Western Regional Council's Engagement with Sports Tourism, Parkes Shire
Council's Elvis Festival, Northern Beaches Council – Creating sustainable Events -
Play Manly and Taste of Manly, Sydney WorldPride Human Rights Conference
- NSW Tourism Industry Council Announces Top Tourism Town Awards
- Site Visit: Nature and History – Connection to Country
Palm Beach, Currawong on Pittwater, and Narrabeen Lagoon
Showcasing Nature, Indigenous heritage, and coastal experiences
- International Market Update - Tourism Australia
Dominic Mehling, Industry Relations Manager – ACT, NSW, NT, QLD – Tourism
Australia
- Creating and operating unique Cultural Experiences
Clarence Slockee, Jiwah Pty Ltd
- Keynote address
Steve Cox, Chief Executive Destination NSW
- The visitor economy on the other side –
Adele Labine-Romain, Deloitte Access Economics
- Panel Session and Q&A
Technology Trends and Tourism, The Future of Visitor Servicing
Mark Greaves – The Tourism Group, Catherine Shields – Destination Sydney
Surrounds South, Clair Mudaliar – Eden Visitor Information Centre, Lee Hickin –
Microsoft Australia and New Zealand
- Layne Beachley AO, Layne Beachley Enterprises

Relevance of conference material to the Coonamble Shire Council's Plans and Strategies and learnings that could influence Council's future direction:

a) (Draft) Operational Plan 2023-24

Strategy 1: Initiate and contribute to effective and needs-based community programs which enhance engagement, cohesion, vibrancy, and liveability.

Strategy 4: Deliver and support cultural initiatives which strengthen connection to Country and tradition and unique identities.

- During the 'Site Visit: Nature and History – Connection to Country' we were hosted by Bush to Bowl on the banks of the Narrabeen Lagoon, where we were shown local Bush foods that were readily available, and how to harvest and use them, many of which were edible. It highlighted the feasibility of creating low-maintenance and educational bush food gardens in the Coonamble Shire. Many of these bush foods are readily available and growing in our region, however presenting them in a garden setting that includes signage and information will increase local knowledge and appreciation, whilst also creating a static tourist experience.
- This type of delivery will provide an excellent footing for our Aboriginal community members and organisations to build upon, for example running tours at Tin Town or packaging and selling harvested bush foods/products, this will empower our community to explore their identities and build a stronger connection to Country.
- Bush to Bowl offer workshop facilitation and support to create meaningful, and effective native bush gardens, that bring communities together to learn about Aboriginal culture and native plants.
- Networking with a fellow attendee, Gerald Power, from Indigenous Cultural Adventures in Orange highlighted the opportunities and potential for Coonamble Shire to explore and invest in greater cultural tourism offerings. Gerald delivers Wiradjuri cultural tours and camps, bush tucker, catering and events. Gerald expressed his aspirations to see offerings, like his, right across regional NSW. We have the silo art tour; an Aboriginal cultural experience trail could be just as effective in driving tourism. Gerald is available for support and very open to sharing his learnt experience when establishing offerings such as these.

Strategy 5: Plan, support and deliver an exciting and diverse community events scene where our community and our visitors can celebrate engage and connect.

- The session 'Events-based Tourism – Festivals, Footy and Food' provided a diverse look at the variety of events that have achieved different goals for their LGAs. The information in this panel session greatly supported the rationale behind Council's current plans to develop the Bougainvillea Festival and provided examples of how an event like this can continue to develop year on year.

Strategy 8: Grow our reputation as an LGA of choice to live, work and invest.

- Marketing campaigns that disrupt the market, accomplish more than generating tourism: it raises the awareness of our region. Examples of this were presented in the session 'Marketing (Part 2) Secrets of a successful marketing campaign and how to use social media effectively', this broadened my view to see the scope of benefits that can result from large-scale partnership promotion.

Strategy 9: Develop our economy including the visitor economy.

- There is a shift in the market, where tourists are prioritising experiences over destinations. This is something Coonamble Shire can continue to capitalise on and build on experience offerings and messaging through the Real Country campaign.
- Examples were presented where local businesses collaborated to increase their delivery, without overextending their capacity. For example, sharing shopfront space, or an Aboriginal Bush Food business providing ingredients to a local bakery to incorporate in cakes and slices.

b) Destination Management Plan

The key strategic themes of the adopted Masterplan are well aligned with industry information and data presented at the conference by Tourism Australia, Destination NSW and Deloitte Access Economics. The themes of: *Celebrating Culture on Country, Unlimited Horizons, Exploring our Nature, Revealing our Heritage, Little Places, Big Stories* and

Events reflect the industry movement of tourists prioritising a meaningful experience rather than being destination-oriented.

There were several insights that will be valuable when considering our Destination Management Plan. Key areas of understanding include:

- Versatile marketing strategies that can be implemented regardless of budget, to achieve realistic outcomes.
- The importance of providing offerings that will entice our visitors to return. For example, if we could convert even 30% of our current visitors to come again, it would have a great impact on our tourism economy by simply building on their already positive experience.
- Build on the online accessibility of our experience and destination pillars and communicate how our potential visitors can plan and engage with what we are presenting in our story/brand.
- Incorporate awareness of the customer journey, in the form of Awareness, Interest, Consideration, Evaluation, Decision, Purchase, Repeat, and Loyalty, and determine at what stages Council is involved, and how Council can support local businesses and operators to continue supporting customers.
- Consider the needs of our visitors: who they are, what are their needs, and what we have to offer them, by creating detailed personas of ideal visitors to target, based on data already collected.

Recommended actions:

- Develop our online key search terms and improve our presence on the ATDW database, which feeds into communication channels, such as Destination NSW.
- Explore additional avenues of promotion that have an existing strong following, such as Timeout and TripAdvisor.
- Include more 55s persons in promotion material, to appeal to our existing strong target market.
- Create a marketing campaign based on what our local residents love about our businesses. This data can be used to help visitors curate their experience by clearly promoting the strengths of our operators, assisting them to have the ultimate Coonamble Shire experience.
- Create detailed personas of ideal visitors to target, based on data already collected and future aspirations.
- Continue working to develop online itinerary options.
- Explore the use of AI in the development of the Museum Under the Bridge.
- Foster connections and relationships with Aboriginal Cultural tourism operators to support delivery options in the Coonamble Shire.
- Survey our business and operators more often to get their input and feedback, to enhance free-flowing communication and demonstrate Council's interest, keeping it simple and time efficient. This will also provide additional valuable data for consideration.
- Explore the relevance of new event ideas, based on the needs of our current and target markets, as well as residents.
- Research additional, novel accommodation opportunities, and avenues of transport for tourists, especially targeting surrounding towns.
- Investigate Destination NSW's *Get Connected* program and other support that may be available for our operators/businesses.



Images 1-4
Site Visit: Nature and History – Connection to Country Palm Beach, Currawong on Pittwater, and Narrabeen Lagoon Showcasing Nature, Indigenous heritage, and coastal experiences.

Image 5
Jamie Angus and Jane Bendall from Dubbo Regional Council, Karthyn Larkin and Gillian Foran from Gilgandra Shire Council and Maddison Ward, Coonamble Shire Council

10.6 SALEYARDS REPORT- 31 MAY 2023**File Number: S1****Author: Deborah Tatton, Acting Manager Finance****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: 1. Saleyards Report - May 2023****PURPOSE**

The purpose of this report is to keep Council informed of monthly income and expenditure associated with the saleyards.

BACKGROUND

The following information details income and expenditure associated with the Coonamble saleyards for the month of May 2023.

(a) Relevance to Integrated Planning and Reporting Framework

14.1 Ensure long term management and protection of our community assets.

(b) Financial Considerations

The Saleyards / Truck wash unit was originally set up as a business unit for Council.

Saleyards Activities

During the month of May, one (1) sale was held at the Coonamble Saleyards, with the sale held on 11 May 2023.

The following maintenance was carried out during the month of May:

- Planned scheduled maintenance.
- The permanent repair/replacement of the damaged laneway fence in W4 yard.

Due to circumstances outside of Council's control the following planned maintenance that was originally scheduled to be completed in May 2023, will be completed at the saleyards, during the month of June 2023:

- The cleaning and backfill of five (5) dirt yards.
- Other planned scheduled maintenance.

Truck Wash

The following planned maintenance will be completed at the Truck wash facility, during the month of June 2023:

- The scheduled resetting of the pumps.
- General maintenance as required.

SALEYARDS ACCOUNT 01/07/2022 - 31/05/2023

Saleyard Operations:

Income	111,737.00
Expenditure	126,936.00
Deficit	-15,199.00

Truck wash:

Income	24,269.00
Expenditure	14,883.00
Surplus	9,386.00

Summary:

Income	136,006.00
Expenditure	141,819.00
Deficit	-5,813.00

(c) Governance/Policy Implications

Maintenance of Council’s infrastructure assets is carried out in accordance with Council’s adopted management plans.

(d) Legal Implications

There are no legal implications arising from this report.

(e) Social Implications

There are no social implications arising from this report.

(f) Environmental Implications

There are no environmental implications arising from this report.

(g) Economic/Asset Management Implications

Works are generally scheduled in accordance with Council’s adopted Operational Plan and Budget to ensure Council’s assets are maintained to an appropriate standard within budget limitations. This asset needs some major maintenance works but has been running at a financial deficit for years. More favourable seasonal conditions means that this asset is currently being used on a more frequent basis, but there are risks for Council involved with knowingly using an asset that does not comply with all legislative and other industry standards. Although a difficult situation to address, Council will have to objectively consider all facts surrounding the saleyards, and the most appropriate way forward with responsibly managing this facility into the future.

Council adopted the following resolution at its Ordinary Meeting held on 15 September 2021:

RESOLUTION 2021/217

Moved: Cr Bill Fisher Seconded: Cr Karen Churchill

That Council pursues the development of an upgrade plan for the Saleyards facility to comply with the Environmental Protection Authority (EPA) and other Government Agencies' requirements and that the Executive Leader Environment, Strategic Planning obtains quotes in this regard for Council's consideration.

CARRIED

(h) Risk Implications

Maintenance works are scheduled and carried out within budgetary constraints to reduce Council's overall risk exposure.

CONCLUSION

The saleyard operations are being closely monitored to ensure a more effective and sustainable strategy for the long term.

RECOMMENDATION

That Council note the information provided in this report.

ScreenName: Saleyards - Council report
 Data: General Ledger Data
 Filter: All
 Calendar: YTD for May 2022-23

2023 01:00 AM
 Hide Zero: Off

Account No	Annual Amended Budget	Jul MTH Actuals	Aug MTH Actuals	Sep MTH Actuals	Oct MTH Actuals	Nov MTH Actuals	Dec MTH Actuals	Jan MTH Actuals	Feb MTH Actuals	Mar MTH Actuals	Apr MTH Actuals	May MTH Actuals	Jun MTH Actuals	YTD Actuals
5700-0002 - SALEYARDS														
05 - Revenue														
5700-1150 - Saleyards Fees & Charges - Casual	-3,000	0	0	0	0	0	0	0	0	0	0	0	0	0
5700-1152 - Saleyards Fees & Charges - Sale	-88,500	-9,804	-9,432	-10,408	-10,666	-18,634	0	-7,105	-9,846	-20,416	-8,544	-6,881	0	-111,737
5700-1496 - Grants - Saleyards Safety Upgrade	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05 - Revenue Total	-91,500	-9,804	-9,432	-10,408	-10,666	-18,634	0	-7,105	-9,846	-20,416	-8,544	-6,881	0	-111,737
06 - Expenditure														
5700-2245 - Saleyards Insurances	10,980	10,978	0	0	0	0	0	0	0	0	0	0	0	10,978
5700-2255 - Saleyards Electricity Charges	6,580	0	465	432	1,397	531	1,106	641	634	712	909	0	0	6,829
5700-2260 - Saleyards Telephone Expenses	630	50	52	54	0	0	104	102	2	102	2	104	0	572
5700-2270 - Saleyards Rates & Charges	10,615	5,236	0	210	1,925	77	1,369	0	55	0	0	0	0	8,873
5700-2330 - Saleyards Operating Expenses	11,505	197	0	2,353	1,537	2,164	212	327	104	314	392	0	0	7,800
5700-2335 - Saleyards Operating Expenses No GST	7,500	0	937	0	0	831	1,854	0	811	1,691	1,308	811	0	8,244
5700-2340 - Saleyards Maintenance Expenses	78,770	1,887	2,120	9,161	3,219	6,118	14,809	21,515	3,520	6,581	10,353	4,557	0	83,840
5700-2925 - Saleyards Buildings Depreciation	11,038	0	0	0	0	0	0	0	0	0	0	0	0	0
5700-2930 - Saleyards Facilities Depreciation	2,744	0	0	0	0	0	0	0	0	0	0	0	0	0
06 - Expenditure Total	140,362	18,350	3,574	12,210	8,078	9,721	19,454	22,585	5,126	9,400	12,964	5,472	0	126,936
5700-0002 - SALEYARDS Total	48,862	8,546	-5,858	1,802	-2,588	-8,913	19,454	15,480	-4,720	-11,016	4,420	-1,409	0	15,199
5750-0002 - TRUCKWASH														
05 - Revenue														
5750-1150 - Truck Wash User Fees	-29,000	-5,846	0	-2,341	0	-3,366	-2,621	-3,700	-1,250	0	-5,145	0	0	-24,269
05 - Revenue Total	-29,000	-5,846	0	-2,341	0	-3,366	-2,621	-3,700	-1,250	0	-5,145	0	0	-24,269
06 - Expenditure														
5750-2245 - Truckwash Insurance	72	72	0	0	0	0	0	0	0	0	0	0	0	72
5750-2255 - Truck Wash Electricity Charges	2,790	0	85	107	686	106	94	88	281	176	246	0	0	1,867
5750-2260 - Truck Wash Telephone Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5750-2270 - Truckwash Rates & User Charges	13,565	0	7	0	3,751	150	2,740	0	110	0	0	0	0	6,758
5750-2340 - Truck Wash Mtce & Repairs	16,020	0	399	1,853	1,972	0	464	0	291	638	444	125	0	6,186
5750-2930 - Depn - Other Structures	10,400	0	0	0	0	0	0	0	0	0	0	0	0	0
06 - Expenditure Total	42,847	72	491	1,960	6,409	256	3,298	88	682	814	690	125	0	14,883
5750-0002 - TRUCKWASH Total	13,847	-5,774	491	-381	6,409	-3,110	677	-3,612	-568	814	-4,455	125	0	-9,386
Total	62,709	2,772	-5,367	1,421	3,821	-12,023	20,131	11,868	-5,288	-10,202	-35	-1,284	0	5,813

10.7 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

File Number: E5

Author: Bruce Quarmby, Director Corporate Services

Authoriser: Paul Gallagher, General Manager

Annexures: Nil

PURPOSE

The purpose of this report is to provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management, public health, and waste management matters as they arise.

BACKGROUND

The Environment Services section focuses on all town and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations.

Strategic Land Use Planning refers to updates to Council's planning instruments and are also included. This report provides a summary of May 2023.

The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for reference:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislations providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops

around strategic land use planning, and this will be provided to Council for information.

- **Sustainability and Environmental Management**

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- **Ranger's Monthly Report**

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided

(a) Relevance to Integrated Planning and Reporting Framework

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

(b) Financial Considerations

There are no direct financial considerations with this report.

COMMENTARY

Compliance and Regulation

Overgrown blocks

Inspections continue for overgrown properties in Coonamble, Gulargambone and Quambone since the commencement of a fulltime Regulatory Officer in November 2021. Since the last reporting period no new properties has been added to the register.

The total number of properties active on our Overgrown Block Register is 29

The split of the overgrown properties across the Shire is:

- Coonamble: 11
- Gulargambone: 10

- Quambone: 8

31 properties have complied with Council instructions and cleaned up their property, and Council has been in communication with the remaining property owners. Correspondence explains why owners must reduce excess vegetation because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk.

Depending on the block, pigeons may also cause a health hazard issue. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

Blocks with unsafe levels of waste:

Council has a register for properties found to have levels of rubbish or waste causing or likely to cause threat to Public Health or the health of an individual. Since the last reporting period no additional properties have been added to this register. For the three properties on the register Council staff have contacted the owner(s) regarding the condition of their block at the time of our inspection.

Correspondence explains why owners must reduce excess waste and rubbish because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

The split of the properties with unsafe levels of waste across the Shire is:

- Gulargambone: 1
- Quambone: 2

As previously reported to Council, Council has followed the necessary procedure with the issuing of orders to clean up a fire damaged block in Quambone. Following receipt of the revised quotes, Council has issued an order to appropriately licenced and qualified contractor to carry out the demolition and clean-up of the block in Quambone.

Development Control Orders, Public Health Orders and Infringements

Since the last reporting period no new Orders have been issued.

Development Application Under Delegated Authority

Information provided in this section of the report, provides Council information on what has been determined for the month and not subject to the Council's endorsement or approval.

Individual development applications that require the elected Council's approval will be under its own separate Council business paper report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as 'open access information' by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff's development assessment report that is written prior to an application's determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved in May 2023.

May 2023			
Application Number	Description of Works	Address of Proposed Works	Approved Date
DA008/2023	Transportable Home	Lot 4 DP 1122963 Gadsens Lane, Coonamble	2/5/2023
DA011/2023	Alterations/Additions to existing dwelling	Lot 22 DP 753407 100 Box Ridge Road Gulargambone	15/5/2023
LA006/2023	Install Septic	3681 Beanbah Rd Coonamble	26/5/2023
LA005/2023	Food Van	97 Castlereagh Street Coonamble	30/5/2023
LA004/2023	Install Septic	3065 Back Gular Rd Combara	31/5/2023

Ranger's Report

The Ranger's report is provided for May 2023. The follow is a summary of companion animal statistics.

<u>CORRESPONDENCE</u>	<u>April</u>	<u>Year to Date 2022/2023 Total</u>
Infringements (Animals)	0	0
Infringements (Other)	0	0
Change of Details	8	73
Microchipped dogs	15	123
Registrations	5	22
Nuisance dog declaration	0	0
Dangerous dog declaration	1	2

Menace dog declaration	0	0
Seized Dogs	2	3

Impounded animals

During the month of May 2023, a total of nine (9) dogs and nine (9) cats were impounded. The following provides a breakdown:

April	Dogs	Cats
Returned to owners	1	0
Rehomed	6	0
Euthanised	2	9
Impounded*	9	9

*Of the total impounded during May, 9 dogs and 9 cats were surrendered from Coonamble, 0 dogs from Gulargambone and 0 from Quambone.

Dog attacks

Nil (0) reported during the month of May was reported

For Council's information, at the time of writing this report management are currently in talks with an organisation, that provides contract ranger services, with a view to provide additional support for Council, until the current vacancy is filled.

(a) Governance/Policy Implications

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

(b) Legal Implications

Whilst not yet formally received by Council, the EPA has indicated its intention to serve Council both a Clean-up and Prevention Notice in accordance with the provisions contained within the Protection of the Environment Operations Act 1997.

(c) Social Implications

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

(d) Environmental Implications

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

(e) Economic/Asset Management Implications

There may be risk implications depending on the nature of the enquiry.

(f) Risk Implications

There may be risk implications depending on the nature of the enquiry.

CONCLUSION

The Environment and Strategic Planning Progress Report has considered town planning and strategic land use planning, waste management, compliance and regulation, and environmental management and health since the last meeting.

RECOMMENDATION

That Council note the information contained within the Environmental and Strategic Planning Progress Report.

10.8 APPLICATIONS FOR FINANCIAL ASSISTANCE UNDER COUNCIL'S DONATIONS POLICY

File Number: D7

Author: Bruce Quarmby-Director Corporate Services

Authoriser: Bruce Quarmby, Director Corporate Services

Annexures: 1. Request for Financial Assistance (under separate cover)

PURPOSE

The purpose of this report is for Council to consider the applications for financial assistance received from community organisations under Council's Donations Policy.

BACKGROUND

Council adopted a Donations Policy in August 2019 to provide the opportunity for local organisations / charities to apply for financial assistance under a fair and equitable process for projects considered to benefit the community.

Initially, applications were invited twice annually however, at the August 2022 meeting, Council adopted the revised Donations Policy (Resolution 2022/191) which provides for applications to be invited quarterly for consideration and determination by the whole Council.

The Donations Policy sets out guidelines to be followed and includes an acquittal form to be completed by each recipient of funding prior to 30 June in which the funds are granted.

So far in the 2022 / 23 financial year, in accordance with Council resolution 2022 / 230 a total of \$7,105 has been granted in financial assistance.

(a) Relevance to Integrated Planning and Reporting Framework

L1.4.4 Governance is open and transparent.

(b) Financial Considerations

An amount of \$75,000.00 has been included in the donations vote for the 2022 / 2023 financial year.

Following is a summary of the expenditure that Council has committed to fund from its 2022 / 23 donations vote. It should be noted that the following amount includes all pre-approved donation commitments, in line with Council's adopted donation policy, along with any further amounts that Council has resolved to fund from this vote during the 2022/23 financial year.

- | | |
|--------------------------------|-------------|
| • Mayoral Donations Vote | \$ 5,000.00 |
| • Pre-Approved | \$27,600.00 |
| • Donations approved 2022/2023 | \$ 7,105.00 |

As Council can see the balance of funding that is available to be distributed based on the current budget allocation is \$35,265.00.

For Council's information, at the time of writing this report, the balance of funding available in the Mayoral Donation Vote is \$4,150.00. Council may resolve to add this

to the above-mentioned budget allocation giving a total available budget allocation of \$39,415.

COMMENTARY

In accordance with Council's adopted Donation Policy, recently Council staff invited applications for the third round of funding applications from Community groups. A total of nine (9) applications were received by Council.

In accordance with Council resolution 2022 / 07, passed at its January 2022 Council meeting, it was resolved that the whole of Council would serve as the Donations Committee. As such, the applications received for the third round of financial assistance for 2022 / 2023 are now tabled for Council's consideration. Copies of the application forms received, have been attached as an annexure to this report.

A summary of the nine (9) applications received are as follows:

- **Coonamble Cottage Industries (CCI)** – seeking a \$5,000 contribution towards costs associated with the upgrades to point-of-sale equipment. The application states that the point-of-sale equipment has been in place since the CCI inception. Through the proposed upgrade the CCI is hoping to attract and more volunteers to ensure the ongoing operations of the CCI.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that the CCI is a volunteer organisation whose profits are distributed between the schools for end of year prizes. They also have at times assisted with the provision of equipment at the hospital.

- **Coonamble Meals on Wheels** – seeking a \$5,000 contribution towards costs associated with the purchase of meal vouchers for the clients of the service. The application sites that the meal vouchers would be purchased from businesses within the local government area, which then could be accessed by their clients.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that the program will act as an extra wellbeing check on the potentially vulnerable members of our community. Further as the vouchers will be purchased locally, they will help stimulate local businesses.

- **Coonamble Quota Club** – seeking a \$4,000 contribution towards costs associated with the hosting of a "Spring Garden Party". The "Spring Garden Party" will provide an opportunity for a women's networking and empowerment event with a guest speaker to provide a talk and tree planting demonstration specific to the local area.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that the program encourages the planting and subsequent care of trees within the community. Further the

“Spring Garden Party” event would serve as an opportunity to promote the physical and mental wellbeing of women within the community.

- **Coonamble Neighbourhood Centre** – seeking a \$6,000 contribution towards costs associated with the facilitation of several community events. The proposed events include a Senior and Disability mobility Scooter Safety Day along with three (3) women’s mental health and wellness days.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that the proposed program will help to reduce possible barriers to isolation for those utilising mobility scooters, through improved awareness and safety. Regarding the proposed women’s mental health and awareness days the program is seeking to create a positive environment for women of the community to connect and improve both their physical and mental wellbeing. It also hoped that these hosting of these days will lead to ongoing activities.

- **Gulargambone Campdraft Club** – seeking a \$15,000 contribution towards costs associated with purchase and spreading of sand on the Gulargambone Campdraft Arena. The purchase and spreading of sand will help to both improve safety at the event for competitors and animals alike, whilst improving the surface to cope with wet weather events. For Council’s information the application cites that in 2022 that the event had to be cancelled three (3) times due to wet weather.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that when the event is running it attracts visitors to the Local Government area, delivering both direct and indirect positive impacts on the economy and social fabric of the community. The event also provides an opportunity for other local community groups to participate and raise funds.

- **Coonamble Hack and Pony Club** – seeking a \$21,341.60 contribution towards identified projects to ensure ongoing compliance with safety regulations and upgrade/completion of the club’s facilities at the Coonamble Showground.

In compiling the application for assistance, the club has broken down the application into three (3) main projects. These are as follows

1. Purchase of safety equipment to ensure the jumps and rails are compliant with Pony Club Australia Standards at a cost of \$4,320.00
2. Completion of the missing concrete entry apron (approx. 35m²) to the third section of the clubhouse to provide better vehicular access to the equipment storage shed and the trailers stored within. This is at an estimated cost of \$6,875.00

3. Purchase and installation of a rainwater tank on a reinforced concrete pad to the clubhouse to harvest rainwater for re-use on the site, in doing so reduce the dependency on the town water supply. This is at an estimated cost of \$10,146.00

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that there are currently there are 50 registered members who attend regular rally's along with two (2) camps. Additionally, the club has been advised it will host the 2023/24 Zone 4 Jamboree in November 2023. It is anticipated that this event will bring 100+ competitors, along with their families and spectators, who will spend up to three (3) nights in Coonamble.

- **St Barnabas Anglican Church** – seeking a \$5,000 contribution towards the costs associated with the purchase of a security system for buildings at the Coonamble. For Council's information the application notes that the church has been subject to several break ins and vandalism attacks over the past couple of years.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that the church is in the process of purchasing a sound and screen system for use in services, including funerals and weddings. The purchase of a security system will help to protect the church and the new equipment. In doing so it will help to ensure that the equipment is available for use by all the community who use the facility.

- **Rotary Club of Coonamble** - seeking a \$65,450 contribution to fund the purchase of a new catering van to replace the current van operated by Rotary. The intended purchase of a new catering van will allow the organisation to serve the public in more efficient and safer environment. In doing so it will allow the organisation to continue to raise funds to aid with community members in need.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that the funds raised from the catering van are used to provide financial assistance to community members in need. These community members range from people, who due to health reasons may incur additional travel and accommodation costs, to the youth of the community to pursue and achieve potential endeavors.

- **Coonamble Rugby League** – seeking a \$51,775.90 contribution to fund the purchase of a catering van. The application states that the purchase of the van will allow the club the opportunity to participate in various community events and therefore the opportunity to generate additional income to ensure the club remains viable.

In addressing the how the outcome benefits the people of the Coonamble Local Government Area the application sites that the purchase of the catering van and the subsequent funds raised will be used to ensure the ongoing presence of a senior league club within Coonamble. The application further sites that there are currently 60 registered senior players with junior league having in excess of 100 registered players

The advertising provisions contained in the policy actively encourage community groups to apply for funding from Council and by considering applications in a structured approach, it seeks to ensure that all are considered on merit in a fair and transparent manner.

For Council's information, in accordance with Council's adopted policy, the process of promoting the availability of financial assistance for community groups for the 2023/2024 financial year will recommence following the June Council meeting.

(a) Governance/Policy Implications

Sections 23 and 24 of the *Local Government Act 1993*.

(c) Legal Implications

No legal implications are associated with this report.

(d) Social Implications

No social implications are associated with this report.

(e) Environmental Implications

No environmental implications are associated with this report.

(f) Economic/Asset Management Implications

No economic / asset management implications are associated with this report.

(g) Risk Implications

No risk implications are associated with this report.

CONCLUSION

Nine (9) applications were received under the third round of the 2022 / 23 financial year funding in accordance with Council's Donations Policy and has been tabled for consideration by Council.

For those organisations whose requests for financial assistance were not successful on this occasion, the opportunity exists for these organisations to reapply for assistance in the upcoming 2023 / 2024 round.

RECOMMENDATION

- 1. That Council notes the information contained within this report.**
- 2. That Council provides the following financial assistance.**

- a. Coonamble Cottage Industries \$ 5,000.
 - b. Coonamble Meals on Wheels \$ 5,000.
 - c. Coonamble Quota Club \$ 3,000.
 - d. Coonamble Neighbourhood Centre \$ 5,000.
 - e. Gulargambone Campdraft Inc \$10,000.
 - f. Coonamble Hack & Pony Club \$11,195.
3. That Council resolves to request the Director Corporate Services to write the unsuccessful applicants and advise them of the outcome their request.

10.9 COUNCILLOR FEES 2023/24 - LOCAL GOVERNMENT RENUMERATION**File Number:** Councillors C-13**Author:** Bruce Quarmby, Director Corporate Services**Authoriser:** Bruce Quarmby, Director Corporate Services**Annexures:**

1. **Circular No 23-03 - Determination of the Local Government Remuneration Tribunal**
2. **Local Government Remuneration Tribunal Annual Report and Determination 2023 (under separate cover)**

PURPOSE

The purpose of this report is to inform Council of the determination of the Local Government Remuneration Tribunal regarding Councillor and Mayoral fees for 2023/24, in order for Council to adopt the fees for the 2023 / 24 financial year.

BACKGROUND

Under Section 241 of the *Local Government Act 1993*, the Local Government Remuneration Tribunal is to report to the Minister for Local Government by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Council has since received advice that Local Government Remuneration Tribunal, has determined an increase of three percent (3%) to the Mayoral and Councillor fees for the 2023 / 24 financial year, with an effective date of 1 July 2023.

For Council's reference a copy of the determination and the circular advising Council of the determination has been attached as annexures to this report.

(a) Relevance to Integrated Planning and Reporting Framework

L1.4.4 Governance is open and transparent.

(b) Financial Considerations

When preparing the 2023 / 24 Operational Plan, Councillor and Mayoral fees were budgeted to allow for a four percent (4%) increase in both.

COMMENTARY

The Tribunal has determined that there will be a three percent (3%) increase in the setting of the minimum or maximum Mayoral and Councillor fees for the 2023 / 24 financial year. The following tables outlines the determination from the Tribunal.

Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	19,760	34,330
Major Strategic Area	19,760	34,330
Regional Strategic Area	19,760	32,590
Regional Centre	14,810	26,070
Regional Rural	9,850	21,730
Rural Large	9,850	17,680
Rural	9,850	13,030

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	41,960	106,960
Major Strategic Area	41,960	106,960
Regional Strategic Area	41,960	94,950
Regional Centre	30,820	64,390
Regional Rural	20,980	47,420
Rural Large	15,735	37,925
Rural	10,490	28,430

Council currently pays Councillors an annual fee of \$11,106 and the Mayor an additional annual fee of \$21,074. These fees, as currently adopted, sit within the mid to upper range of fees payable for the Rural Council category, of which Coonamble Shire Council is currently classified.

A 3.0 % increase in these fees, as budgeted for in the 2023 / 24 Operational Plan, would increase the fees to the following amounts:

- Councillor annual fee of \$11,440.
- Mayoral annual fee of \$21,705, noting the payment of this fee is additional to the Councillor fee.

The increased fees as outlined above will remain in the approved range of fees for the Rural Council category, in which Coonamble Shire Council is currently classified.

(a) Governance/Policy Implications

Aside from the 2019/20 financial year it has been Council's practise in the past to adopt the increase in fees payable as recommended by the Tribunal. In doing so, it has maintained the payment of fees at a midpoint level within the Rural category.

(b) Legal Implications

A Council cannot fix a fee higher than the maximum amount determined by the Tribunal. If a Council does not fix a fee, the Council must pay the minimum fee determined by the Tribunal.

(c) Social Implications

There are no social implications directly attached to this report.

(d) Environmental Implications

There are no environmental implications directly attached to this report.

(e) Economic/Asset Management Implications

There are no economic or asset management implications directly attached to this report.

(f) Risk Implications

There are no risk implications directly attached to this report.

CONCLUSION

Aside from the 2019 / 20 financial year, it has been Council's practise in the past to adopt the increase in fees payable as recommended by the Tribunal. In doing so, it has maintained the payment of fees at a midpoint level within the Rural Council category. Council is not at liberty to set fees outside the Tribunal's determination.

Councillors are expected to adhere to sound governance principles, exercise due diligence and care in their decision-making, digest significant amounts of information in order to make informed decisions and absorb considerable community pressure at times.

It is suggested that it would be appropriate for Councillors to take these factors into consideration when considering and adopting its fees for 2023 / 24.

RECOMMENDATION

That Council increases Councillor fees for the 2023 / 24 financial year by 3.0%, with effect from 1 July 2023, noting that the fees will be as follows:

- **Mayor: \$11,440 plus \$21,705 being a total of \$33,145 per annum.**
- **Councillor: \$11,440 each per annum.**



Circular Details	Circular No 23-03 / 10 May 2023 / A859646
Previous Circular	22-14 2022/23 Determination of the Local Government Remuneration Tribunal
Who should read this	Councillors / General Managers
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to implement

2023/24 Determination of the Local Government Remuneration Tribunal

What's new or changing

- The Local Government Remuneration Tribunal has determined an increase of 3% to mayoral and councillor fees for the 2023-24 financial year, with effect from 1 July 2023.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every three years under section 239 of the *Local Government Act 1993*. The Tribunal undertook a review of the categories as part of its 2023 determination.
- The Tribunal has determined the creation of two (2) new remuneration categories, 'Metropolitan Major' and 'Rural Large'.
- The Tribunal has also varied the criteria of several existing categories.
- As a result of the creation of the two new categories and changes to the criteria of some of the existing categories, the Tribunal has re-categorised twenty-six (26) councils into a higher existing category or into a new category.
- In its determination, the Tribunal has acknowledged the issues raised in submissions about the remuneration received by mayors and councillors, including a lack of diversity in representation, the changing nature of work required to be undertaken and changed community expectations. The Tribunal has suggested there would be merit in a comprehensive review of the framework for mayor and councillor remuneration. This will be considered as part of the Government's examination of the broader issues facing local government.

What this will mean for your council

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2023 based on the Tribunal's determination for the 2023-24 financial year.

Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

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Strengthening local government

Where to go for further information

- The Tribunal's report and determination is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.

Brett Whitworth
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10.10 ADOPTION OF THE 2023/24 OPERATIONAL PLAN.**File Number: SS****Author: Bruce Quarmby-Director Corporate Services
Deborah Tatton-Acting Manager Finance****Authoriser: Paul Gallagher, General Manager****Annexures: 1. 2023-24 Operational Plan (under separate cover)
2. Fees and Charges 2023-24 (under separate cover)****PURPOSE**

The purpose of this report is for Council to adopt the Coonamble 2023/24 Operational Plan and Budget and to make and levy rates and charges, along with other fees and charges for the 2023/24 financial year. The Operational Plan has been provided under separate cover to this report.

EXECUTIVE SUMMARY

In accordance with Council resolution 2023/59 and 2023/84, Council's draft Operational Plan 2023/24 was placed on public exhibition for the required 28 days, from Thursday, 11 May 2023 until close of business on Wednesday, 7 June 2023 with the period for submissions closing on 7 June 2023.

At the time of the writing of this report zero (0) submissions have been received from the public. Should any submissions be received prior to the closing date, being Wednesday 7 June 2023, they will be forwarded to Councillors by email and considered in conjunction with this report at the meeting.

Council should note that several minor amendments have been made to the Operational Budget when compared to the original documents placed on public exhibition by Council. The changes have been necessary following the receipt of updated information that have impacted on Council's operations. These amendments and their impact are also discussed in the commentary section of this report.

BACKGROUND

In line with the provisions of the *Local Government Act 1993*, relating to the Integrated Strategic Planning and Reporting Framework, Council is required to develop an annual Operational Plan that is derived from the four (4) year Delivery Program which, in turn, is developed from the 10 year Community Strategic Plan.

The *Local Government Act 1993* (NSW) states the following in **Section 405** with regards to the **Operational Plan**:

1) A council must have a plan (its "operational plan") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.

2) An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.

3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period

(not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.

4) During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.

5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.

6) The council must post a copy of its operational plan on the council’s website within 28 days after the plan is adopted.

(a) Relevance to Integrated Planning and Reporting Framework

The information contained in this report is focused on presenting the new Operational Plan 2023 / 2024, This report recommends the acceptance of the Operational Plan 2023 / 2024 as tabled for Council’s consideration.

(b) Financial Considerations

The Operational Pan 2023/24 contains Council’s operational and capital budgets for the upcoming financial year.

COMMENTARY

The Operational Plan consists of a “written part” where strategies and actions have been developed for the 2023/24 financial year to achieve the goals and objectives that have been identified in the Delivery Program and Community Strategic Plan 2022-2032 and the Delivery Programme. The “financial part” of the Operational Plan provides for the financial resources to enable Council to implement the strategies and actions as set out in the Operational Plan for 2021/22.

Overall, the actions presented in the draft 2023/24 Operational Plan have been refined and updated from Council’s adopted 2022/23 Operational Plan. The below table provides a breakdown of the origin status (unchanged, updated/amended and new) of the Operational Plan 2023 / 2024 action items under the five pillars; Our People; Our Economy; Our Infrastructure; Our Environment; and Our Leadership.

Theme	Function Areas	No. of OP action items	No. of unchanged action items	No. of updated/amended action items	No. of new action items
Our People	Community Services and Wellbeing Arts and Culture Recreation and Sporting Spaces	25	20	5	0
Our Economy	Economic Growth and Development	9	1	2	6

Our Infrastructure	Infrastructure and Assets	25	9	13	3
Our Environment	Planning and Development Sustainable Environment Sustainable Waste	11	7	2	2
Our Leadership	People, Risk and Improvement Corporate Performance Strategic Planning	12	10	2	0
TOTAL		82	47	24	11

Turning Council’s attention to the financial section of the Operational Plan, being the Operational Budget. The 2023/2024 Budget as presented to Council is broken down into two major components; the first being the Operational Budget, which deals with the day-to-day operations of the Council. The other component as presented is the Non-Operational component; this section covers Council’s Capital Works Budget and other transactions that affect its financial position (Balance Sheet). Council will note that the Budget is made up of the following:

- Operational Revenue of \$38,541,160
- Operational Expenditure of \$32,343,563
- Non-Operational (Capital) Expenditure of \$50,071,886
- Loan Repayments of \$ 46,203

The Budget as presented shows a consolidated operating surplus of \$6,197,597. This consolidated surplus is made up of surplus results for Council’s General Fund of \$5,769,084, Water Fund \$173,615 and the Sewer Fund of \$254,898.

Council’s Non-Operational (Capital) expenditure budget of \$50,071,886 can be further broken down into the following categories:

- Information Technology \$ 190,300
- Cemetery \$ 22,000
- Environment \$ 270,000
- Public Order and Safety \$ 20,000
- Plant Acquisitions \$ 3,873,000
- Council Buildings \$ 2,709,331
- Sport and Recreation \$ 2,189,685
- Transport and Communication \$ 29,935,651
- Ancillary Road Facilities \$ 150,000
- Economic Services \$ 1,843,169
- Transfer to Council Reserves \$ 1,341,000

- Water Supply \$ 6,027,750
- Sewer Supply \$ 1,500,000

As mentioned earlier in the body of the report a number of minor changes have been made to the proposed 2023/2024 Operational Plan since it was placed on exhibition. These have been incorporated into the version of the Plan proposed for adoption. These changes are:

Local Government Election Costs

A review of the Operational Budget identified that the costs associated with the September 2024 Council elections were recorded in the incorrect financial year. Staff have since adjusted the attached budget document to record these costs in the correct financial year, being the 2024/2024 financial year.

Legislative Fee Changes

Following the receipt of updated information, Council staff have updated several legislative fees to reflect the required fee as set by government legislation. For Council's information these fees include such as Development application fees and 603 Certificate fees.

(a) Governance/Policy Implications

The Operational Plan 2023 / 2024 action items were prepared in line with the Integrated Planning and Reporting Framework Guidelines (2021) and the Integrated Planning and Reporting Framework Handbook (2021).

(b) Legal Implications

Local Councils within the State of NSW must comply with the IP&R requirements, as it is a legislated requirement.

(c) Social Implications

The suite of IP&R plans and the annexed Operational Plan 2023 / 2024 action items communicates to the community the actions which Council set out to achieve in 2023 / 2024 and the measures for each actions' progress will be assessed against.

(d) Environmental Implications

There are environmental related action items included within the Operational Plan 2023 / 2024 which are outlined in the 'Our Environment' section.

(e) Economic/Asset Management Implications

There are economic and asset management related action items included within the Operational Plan 2023 / 2024 and these can be found in the 'Our Economy' and 'Our Infrastructure' sections.

(f) Risk Implications

Council has a responsibility to its community to produce an Operational Plan 2023 / 2024 and to ensure Council themselves are aware and understand the actions and measures. Failure to produce and note the Operational Plan 2023 / 2024 would risk compliance with the OLG's IP&R requirements, and a failure to meet its commitment made to its community to deliver the overarching CSP and DP.

CONCLUSION

It is recommended that as the public exhibition period has been completed that Council review and adopt the Operational Plan 2023 / 2024 as tabled.

RECOMMENDATION

- 1. That Council notes the information contained in this report.**
- 2. That the expenditure amounts set out in the 2023/24 draft Operational Plan and Budget as exhibited and amended as per**

this report and attached to the Business Paper as part of Annexure 1 relating to this report, be confirmed and voted for the carrying out of the various works and services of the Council for the 2023/24 financial year.

3. That the 2023/24 draft Operational Plan and Budget, as exhibited in accordance with the provisions of Section 405 of the Local Government Act 1993 and amended as per this report and attached to the Business Paper as part of Annexure 1 relating to this report, be adopted by Council as the 2023/24 Operational Plan.
4. That, in accordance with the provisions of Section 535 of the Local Government Act 1993 (NSW), Council makes, fixes, and levies the Rates and Charges for the 2023/24 financial year for the following rating categories:

Residential – Coonamble:

A Residential – Coonamble rate of 1.420 cents in the dollar on the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$520.00 per annum;

Residential – Gulargambone:

A Residential – Gulargambone rate of 1.010 cents in the dollar on the current land values of all rateable land in the town of Coonamble, with a minimum rate of \$520.00 per annum;

Residential – Village:

A Residential – Village rate of 1.280 cents in the dollar on the current land values of all rateable land in the village of Quambone, with a minimum rate of \$510.00 per annum;

Farmland:

A Farmland rate of 0.230 cents in the dollar on the current land values of all rateable land in the Local Government Area being farmland, with a minimum rate of \$415.00 per annum;

Small Rural Holdings:

A Small Rural Holding rate of 0.700 cents in the dollar on the current land values of all rateable land in the Local Government Area being small rural holdings, with a minimum rate of \$540.00 per annum;

Rural Residential:

A Rural Residential rate of 0.600 cents in the dollar on the current land values of all rateable land in the Local Government Area being rural residential, with a minimum rate of \$510.00 per annum;

Business:

A Business rate of 2.000 cents in the dollar on the current land values of all rateable land in the Local Government Area being Business, with a minimum rate of \$570.00 per annum.

1. That the Schedule of Fees and Charges, exhibited as part of Council’s draft 2023/24 Operational Plan and attached to this Business Paper as part of Annexure 2 relating to this report be made, fixed and charged for the 2023/24 financial year.
2. That Council makes, fixes, and levies the following charges in accordance with the provisions of Section 552 and Section 501(1) and Section 502 of the *Local Government Act 1993* on such land which water is connected or able to be connected to for the year ending June 2024:

Town/Village	Access Charge (\$) 20mm	Usage Charge – 1st Tier (c/kl)	2nd Tier Pricing Limit (kl)	Usage Charge 2nd Tier (c/kl)
Coonamble	400	140	450	220
Gulargambone	500	120	450	185
Quambone	500	140	430	240

The Access Charges as above are for 20mm services, the charges below allow for the size of the water meters as required by best practice pricing. The resulting charges are shown in the table following:

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	400	500	500
Access charge (25mm meter)	628	785	785
Access charge (40mm meter)	1,600	2,000	2,000
Access charge (50mm meter)	2,500	3,125	3,125
Access charge (75mm meter)	5,624	7,030	7,030
Access charge (100mm meter)	10,000	12,500	12,500

3. That Council makes, fixes and levies the following charges in accordance with the provisions of Section 501(1), Section 502 and Section 552 of the *Local Government Act 1993* on such land which sewer is connected or able to be connected to for the year ending June 2024.

Residential Sewerage – Coonamble

Sewerage availability charge of \$750.00 per annum per assessment.

Residential Sewerage – Gulargambone

Sewerage availability charge of \$870.00 per annum per assessment.

Sewerage – Coonamble Flats

Sewerage availability charge of \$600.00 per annum per unit.

Sewerage – Gulargambone Flats

Sewerage availability charge of \$790.00 per annum per unit.

Non-residential Sewerage - Coonamble

Sewer charge for Non-residential Sewerage – Coonamble is not less than a minimum charge of \$750.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 270 cents per kilolitre.

Non-residential Sewerage - Gulargambone

Sewer charge for Non-residential Sewerage – Gulargambone is not less than a minimum charge of \$870.00 per annum per assessment. Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. The treatment charge to be applied is 270 cents per kilolitre.

4. That Council makes, fixes and levies the following charges in accordance with the provisions of Section 496 and Section 502 of the *Local Government Act 1993* for the Waste Collection Services (with the understanding that one (1) Waste Collection Service entitles a property owner to a 240-litre weekly garbage service per assessment – unless otherwise indicated):

Particulars	2022/23 Charge per annum (\$)
Domestic – Coonamble Occupied	360.00
Domestic Coonamble – additional Service (per additional service)	200.00
Commercial – Coonamble Occupied	360.00
Commercial Coonamble – additional Service (per additional service)	200.00
Domestic – Gulargambone Occupied	380.00
Domestic Gulargambone – additional Service (per additional service)	200.00
Commercial – Gulargambone Occupied	380.00
Commercial Coonamble – additional Service (per additional service)	200.00
Domestic – Quambone Occupied	360.00
Domestic Coonamble – additional Service (per additional service)	200.00
Commercial – Quambone Occupied	360.00

Commercial Quambone – additional Service (per additional service)	200.00
Coonamble/Vacant Land – within scavenging area	70.00
Gulargambone/ Vacant Land – within scavenging area	70.00
Quambone/Vacant Land – within scavenging area	70.00

5. That Council, in accordance with the provisions of Section 566(3) of the *Local Government Act 1993*, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2024. The rate of interest payable on overdue rates and charges for the 2023/24 financial year will be 9.0% per annum.
6. That Council, in accordance with the provisions of Section 405(6) of the *Local Government Act 1993*, places a copy of its adopted Operational Plan on its website within 28 days of it being formally adopted at the June 2021 Ordinary Meeting.

10.11 REVIEW LOCAL PREFERENCE PURCHASING POLICY**File Number: Policies - P15****Author: Deborah Tatton, Finance and Procurement Manager****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: 1. Local Preference Purchasing Policy 2023****PURPOSE**

The purpose of this report is to provide Council with a review of the Local Preference Purchasing Policy on public exhibition for 28 days to invite comments / submissions from the community.

BACKGROUND

At the March 2023 Council meeting, Councillor's expressed a need to review the level of price preference discounts in the Local Preference Purchasing Policy. This is due to the fact that current structure of a flat 10% discount, with no cap or ceiling on the "pricing discount" is allocated which has the potential to make the tendering process imbalanced. As a result, Council passed the following resolution;

Moved: Mayor Tim Horan

Seconded: Cr Bill Fisher

That a review be carried out on Council's local performance purchasing Policy, with respect of the application of a Local Indexing factor applied for local contractors and the dollar value of the tender, Council staff also to review the Tender Process for receipt of tenders.

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

A review has recently been undertaken of the Local Preference Purchasing Policy.

(a) Relevance to Integrated Planning and Reporting Framework

L1.4.4 Governance is open and transparent.

L1.4.5 Review Council policies.

(b) Financial Considerations

By introducing a tiered approach and a capped amount, Council will be ensuring an unbiased approach while still supporting and encouraging local business when conducting the procurement process.

COMMENTARY**REVIEW LOCAL PREFERENCE PURCHASING POLICY**

The Coonamble Shire Community Strategic Plan outlines Council's commitment to the local economy with the following statement / goal

Coonamble Shire Council are focussed on helping to build the local economy and are committed to grow the reputation as an LGA of choice to live, work and invest.

In recognition of this commitment Council implemented a Local Preference Purchasing Policy focused on how it will support and encourage local business.

The Local Preference Purchasing Policy identifies the importance of local suppliers within the Coonamble Shire Council Local Government Area (LGA) and the pivotal part they play in growing our local economy. The Policy recognises that “overall value-for-money” is about broader economic benefits to the area and not just the lowest price.

As mentioned earlier in the body of this report, a review has recently been undertaken of the Local Preference Purchasing Policy after it was identified that there was an imbalance for non-local suppliers who would be unable to compete against local suppliers for Request for Quotations (RFQ’s) and Tenders. It is proposed that the tier approach below and expenditure caps are introduced.

Local Supplier Discount

For local suppliers who respond to Council’s procurement requests, Council will assess their response as if their total net cost bid was reduced by the relevant allowance. Therefore, when assessing the quote, an evaluation allowance for local suppliers will be applied as follows.

Amount Quoted	Allowance	Maximum Allowance applied
Below \$50,000	10.0%	\$5,000
\$50,001 - \$100,000	7.5%	\$7,500
\$100,001 - \$150,000	5.0%	\$7,500
Above \$150,000	2.5%	\$10,000

Local Content Discount

For non-local suppliers who respond to Council’s procurement requests, if at least 25% of the net cost of their response or tender includes or is attributable to local content, Council will assess such response as if the total net cost attributable to local content were reduced by the allowance equivalent to the local supplier discount. With discounts limited to a maximum of \$10,000. Please note this limit has been decreased from \$15,000 to ensure that it is in line with the maximum discount a local supplier can receive.

To be eligible for either discount, suppliers must specifically detail and explain in their response to Council’s procurement request the particular facts upon which they rely to establish their eligibility for the discount and must provide any evidence of such eligibility as reasonably required by the Council.

For Council’s information and to avoid doubt, normal processes of assessment of non-price considerations still apply, and this policy does not require that the lowest cost tender is necessarily successful. ***The purpose of this policy is to give preference to local suppliers (compared to non-local suppliers) where all else is equal.***

Regarding the second component of the motion passed by Council, to review the tender process for the receipt of tenders, Council is advised that management have completed this review, and management have identified several procedural changes, including the utilisation of a specialist procurement company ArcBlue.

Along with the utilisation of ArcBlue, a number of internal procedural changes have been identified and will be implemented and trialled over the upcoming 2023 / 2024 financial year.

The reviewed policy will be placed on public exhibition for 28 days and invite comment from the community.

(a) Governance/Policy Implications

Once adopted by Council, the revised Local Preference Purchasing Policy will become policies of Council.

(b) Legal Implications

The procurement of goods and services by Council must comply with the provisions of the *Local Government Act 1993 (Section 55)* and the *Local Government (General) Regulation 2005 (Clauses 177 and 178)*.

(c) Social Implications

The revised Local Preference Purchasing Policy Council's takes into consideration social implications.

(d) Environmental Implications

Nil

(e) Economic/Asset Management Implications

The objective of the Local Preference Purchasing Policy is to achieve the best value for money in its procurement of goods and services, where possible giving preference to local suppliers, and non-local suppliers using local content, to support the Council's economic development.

(f) Risk Implications

Through the implementation of these additional control measures included in the Policy, Council is seeking to reduce / minimise its exposure to risks associated with its procurement processes.

CONCLUSION

The objective of the Local Preference Purchasing Policy is to achieve the best value for money in its procurement of goods and services, where all other factors are equal, giving preference to local suppliers, and non-local suppliers using local content, to support the Council's economic development. The amendments to the policy have been designed to address the shortcomings identified after the Policy was introduced.

There is a clear duty of care to spend public funds responsibly, and in a way that protects, nurtures, and grows the environment and the economy and supports local businesses (including SMEs and minority owned), jobs and guards against modern slavery or any other unethical practices. Council will embrace its responsibility to not

only ensure the environmental, social, and economic sustainability of our community at a local level, but to also contribute to the overall health of the planet.

Due to the compliance of the 28-day exhibition period the revised policy will be presented at the August 2023 Ordinary Meeting

RECOMMENDATION

- 1. That Council notes the information in this report.**
- 2. That Council places the revised Local Preference Purchasing Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.**
- 3. That, in the event of any submissions being received, that the Manager of Finance and Procurement presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the revised Local Preference Purchasing Policy (with or without changes) at its August 2023 Ordinary Meeting.**

1. BACKGROUND

This policy supports delivery of Councils 'Community Strategic Plan' to grow our reputation as an LGA of choice to live, work and invest.

2. PURPOSE

The Council's Local Preference Purchasing Policy recognises that overall value for money is about the broader economic benefits to the entire Shire, and not just the lowest price. The Council acknowledges that economic benefits flow to all local businesses where Council maximises opportunities for local suppliers to compete for Council's business on the basis of value for money.

The Council's Local Preference Purchasing Policy aims to use Council's procurement actions to encourage and support local suppliers, and support economic activity within the Shire, where it is efficient to do so, while achieving the Council's overall value for money objectives. This approach seeks to maximise overall community benefit for the Shire.

3. POLICY OBJECTIVE

The primary objective of the Local Preference Purchasing Policy is to achieve the best value for money in its procurement of goods and services, where possible giving preference to local suppliers, and non-local suppliers using local content, to support the Council's economic development.

4. LEGISLATION AND FRAMEWORK

This policy is to be read and implemented in conjunction with the following:

- Coonamble Shire Council Sustainable Procurement and Contracts Policy
- Coonamble Shire Council Procurement Procedures
- Local Government Act 1993
- Local Government (General) Regulation 2005 (NSW)
- Community Strategic Plan

Ethics and Conflicts of Interest – Council Officers and Councillors shall refrain from personal activities that would conflict with proper execution and management of Council Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

5. APPLICATION/SCOPE

All Council Officers and Councillors are accountable for applying this policy within their areas of responsibility.

6. POLICY

To assist local industry and local economic development, the Council shall:

- Encourage a 'local preference purchasing' policy culture within the Council
- Encourage local suppliers to participate in Council business by advertising in the local newspaper and other means considered appropriate.
- Ensure that procurement policies and procedures do not disadvantage local suppliers.
- Ensure transparency in Council procurement practices.
- Encourage use of local suppliers by contractors, whenever goods or services have to be sourced from outside the Shire.
- Consider the non-price value for money considerations set out in this policy; and
- Apply a price preference discount in favour of local suppliers, as set out in the policy.

Non-price value-for-money considerations

Council acknowledges that in assessing overall "value for money", the following non-price considerations should be considered (where relevant) in relation to a Procurement request:

- Availability and assess to after-sales service and maintenance.
- Quality, type and availability of goods or services.
- Advantages in dealing with a local supplier, including administrative and operational efficiency.
- The proportion of local content to be supplied.
- Whole of life costs of the purchase or contract.
- Compliance with specifications, guidelines, and requirements.
- The supplier's commitment to supporting local business and the local economy through sub-contracting and other supply arrangements.
- Net benefits to the Shire, including economic benefits; and
- All other factors relevant to consideration of the particular Procurement Request

Price Preference Discounts

For the purpose of comparing the price tendered by local and non-local suppliers, the price preference discounts set out below will be applied and given to:

- local suppliers submitting responses to Procurement Requests which are assessed in relation to this policy; and
- non-local suppliers submitting responses to Procurement Requests, which include use of local content, and which are assessed in relation to this policy.

Local Supplier Discount

For Local suppliers who respond to Council’s Procurement Requests, Council will assess their response as if their total net cost bid was reduced by the relevant allowance. Therefore, when assessing the quote, an evaluation allowance for local suppliers will be applied as follows.

Amount Quoted	Allowance	Maximum Allowance applied
Below \$50,000	10.0%	\$5,000
\$50,001 - \$100,000	7.5%	\$7,500
\$100,001 - \$150,000	5.0%	\$7,500
Above \$150,000	2.5%	\$10,000

Local Content Discount

For non-local suppliers who respond to Council’s Procurement Requests if at least 25% of the net cost of their response or tender includes or is attributable to local content, Council will assess such response as if the total net cost attributable to local content were reduced by the allowance equivalent to the local supplier discount. With discounts limited to a maximum of \$10,000.

Obtaining Discounts

To be eligible for either discount, suppliers must specifically detail and explain in their response to Council’s Procurement Request the particular facts upon which they rely to establish their eligibility for the discount and must provide any evidence of such eligibility as reasonably required by the Council.

Procedural matters

All Procurement Requests (Tenders & Quotations) issued by Council must clearly state whether and how a price preference for local suppliers will be applied so that respondents to such Procurement Requests are aware of Local Preference Purchasing Policy prior to responding to the Procurement Request.

For purchases above those limits set under the Local Government Act 1993 requires that a public tender process is undertaken. All "Request for Tender" documents must include a Local Content Statement. This allows tenderers to accurately calculate the local content of their tender. The Tender Evaluation Criteria Matrix will include a mandatory weighting of 10% for local content.

If the Local Preference Purchasing Policy is applied in a procurement process, the community should be notified and advised of the cost to the community of applying the policy by posting details of the successful supplier, the monetary cost of applying the policy (only those discounts exceeding \$5,000), and a brief statement of the rationale behind the policy on the Council's website within a reasonable time of award of the tender.

Council in its Annual Report shall provide details of all discounts exceeding \$5,000, including details of the successful supplier, the monetary cost of applying the policy.

All Procurement Requests resulting in local preferences being applied must be capable of identification and verification through the Council's audit or internal control mechanism.

Overall local preference

In the event that:

- the net costs bid by a local supplier and a non-local supplier are equal (after calculating any applicable discounts in accordance with this policy)
- both suppliers otherwise meet the criteria and requirements of the Procurement Request; and
- each supplier (and its goods and/or services) is otherwise regarded as being "equal", taking into account the non-price value-for-money considerations set out above,

Preference will be given to the local supplier.

To avoid doubt, normal processes of assessment of non-price considerations still apply, and this policy does not require that the lowest cost tender is necessarily successful. The purpose of this policy is to give preference to local suppliers (compared to non-local suppliers) where all else is equal.

7. DEFINITION

In this policy (unless the context indicates otherwise):

- **Council Staff** – includes full time and part-time Council officers, and temporary employees, contractors and consultants while engaged by the Council.
- **Local Content** – defined as labour, materials, plant and supervision which are sourced from within the Coonamble Local Government Area
- **Local Supplier** – a business, contractor or industry permanently based in, or employing permanent staff and supplying the quoted service from a permanent premises situated within the Coonamble Shire Council Local Government Area boundaries, for not less than 3 months prior to the date of the procurement request, and registered or licensed in the State of New South Wales.

Title: Local Preference Purchasing Policy		
Department: Finance and Procurement		
Version	Date	Author
1	June 2022	Deborah Tatton
2	June 2023	Deborah Tatton
Review Date: July 2024		
Paul Gallagher General Manager		

10.12 MANAGEMENT OF CROWN RESERVE 96390 - LOT 244 DP44910**File Number: S7 - State Emergency Services****Author: Bruce Quarmby-Director Corporate Services****Authoriser: Paul Gallagher, General Manager****Annexures:**

- 1. Correspondence to the Department of Crown Lands 11/05/2023**
- 2. Email- Response from Department of Crown Lands**

PURPOSE

To seek Council's endorsement of managements actions in requesting to be appointed the Crown Reserve Manager of Crown Reserve 96390. Further, once appointed as Crown Reserve Manager for the Reserve, that Council commences the compulsory acquisition process to acquire full ownership of the land.

BACKGROUND

During the planning and consent process associated with the construction of a new State Emergency Services (SES) facility for Coonamble, an issue of the management and ownership of the land being used in the project was identified.

Further investigation established that Lot 244 DP 44910, the land on which both the current and new SES facilities were situated was a Crown Reserve that is managed by the Crown Lands Department. Previously it was thought that Council was the owner of the land. For Council's information the map below outlines the lot in question.

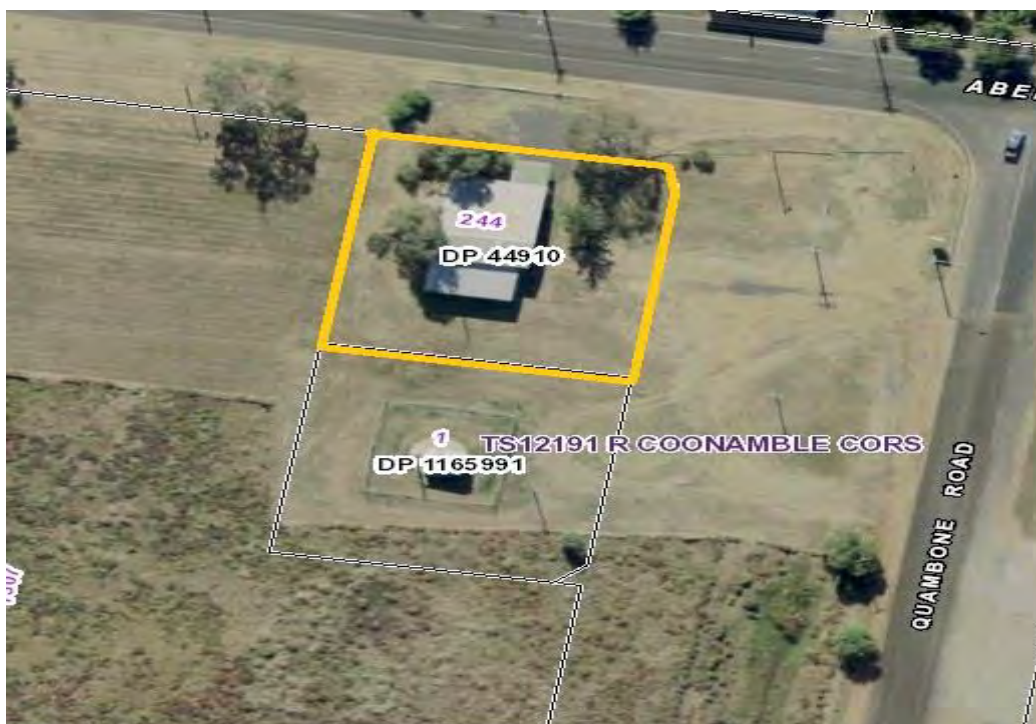


Figure 1 - Map of Lot 244 DP49910

Since the identification of the issue, Council staff have been in contact with representatives from the Department of Crown Lands to work through the issue and the identify the most appropriate course of action moving forward.

(a) Relevance to Integrated Planning and Reporting Framework

P1.3.2 Ensure we contribute to and plan for disaster preparedness, response and resilience.

I1.5.3 Develop and implement strategies and operations which deliver quality and well managed Council assets and infrastructure to the community.

(b) Financial Considerations

The financial costs associated with the establishment of Council as the Crown Reserve Manager for the Crown Reserve 96390 is anticipated to be minimal.

Should Council resolve to proceed with a resolution to compulsory acquire the land, the costs associated with this process will need to be funded by Council. Preliminary estimates to facilitate and complete the acquisition of the parcel of land place this cost at approximately \$50,000

COMMENTARY

As mentioned previously in the body of this report it was during the planning and consent stage of the construction of the replacement SES facility that the issue with the ownership of Lot 244 DP 44910 was identified.

A search of the relevant land titles has confirmed that the current ownership of Lot 244 DP 49910 rests with the NSW State Government. Further for Council's information the land in question was gazetted as Crown Reserve 96390 for the purpose of State Emergency Services, with the Crown Lands Department the Land Manager.

Since the discovery of the issue, Council staff have been in contact with representatives from the Crown Lands Department to work through the issue and identify the most appropriate path forward. It was from these discussions that the following course of action was identified:

1. That Council contact the Department of Crown Lands and seek to be appointed as the Crown Land Manager.
2. That Council formally notify the classification of the Crown Reserve as being Operational Land.
3. That Council contacts the Department of Crown Lands to commence the compulsory acquisition of the Crown Reserve 96390, being Lot 44 DP 49910.

For Council's information, the author has included as annexures to this report a copy of the letter sent from Council to the Department of Crown Lands along with an email response from the Crown Lands Department.

Once the compulsory acquisition process is finalised Council will then be able to amalgamate the land with Lot 1 DP 1165991, plus the two (2) newly created lots from the closure of the road reserve.

(a) Governance/Policy Implications

Once Council is appointed the Land Manager of the Crown Reserve it will be required to develop and adopt a plan of management for the Reserve.

(b) Legal Implications

State Emergency Services Act 1989 Section 17.

NSW Land Acquisition (Just terms Compensation) Act 1991.

(c) Social Implications

There are no social implications directly attached to this report.

(d) Environmental Implications

There are no environmental implications directly attached to this report.

(e) Economic/Asset Management Implications

Should Council resolve to progress the acquisition of this land, this will result in it becoming an asset of Council, and there will be ongoing asset management implications associated with such gain.

(f) Risk Implications

The request to formalise Council as the Land Manager for the Crown Reserve will serve as a risk mitigation tool with regards to the management and control of the land on which the SES is located.

CONCLUSION

Currently the ownership, and essentially the control of the Crown Reserve 96390, being Lot 244 DP 44910, resides with the Department of Crown Lands. As such a course of action has been identified to transfer control and ownership of the land to Council.

RECOMMENDATION

- 1. That Council notes the information contained within this report.**
- 2. That Council resolves to formally request that the Department of Crown Lands formally appoint Coonamble Shire Council as the Crown Reserve Manager for the Reserve 96390.**
- 3. That Council resolves that as the purpose for the Crown Reserve is for the provision of Emergency Services, that the Reserve is to be classified as Operational Land.**
- 4. That following the appointment of Council as the Crown Reserve Manager for the Reserve 96390. That Council resolves to proceed with the compulsory acquisition of the Reserve 96390, being Lot 244 DP 44910 for the purpose of the provision of emergency services in accordance with sections 186 and 187**

- of the Local Government Act 1993 and in accordance with the Land Acquisition (Just Terms Compensation) Act 1991.
5. That Council makes an application to the Minister and the Governor for approval to acquire the land described as part Lot 244 by compulsory process under section 186(1) and 187 of the Local Government Act 1993 of provision of emergency services in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
 6. That Council does not acquire the mineral rights over the land to be acquired.
 7. That Council resolves that the land is to be classified as operational land in accordance with section 31 (2) of the *Local Government Act 1993*.
 8. That Council resolves for the purposes of section 30 of the *Land Acquisition (Just Terms Compensation) Act 1991*, that Council agrees to the land being acquired for compensation, set at the market value of the land, as agreed by the General Manager and the Department of Planning, Industry and Environment – Crown Lands.
 9. That Council resolves.
 - a) to delegate to the General Manager or his delegate the power to do anything further as necessary to give effect to the compulsory acquisition including obtaining any necessary approvals and publishing any necessary notices in the Gazette.
 - b) That authority be granted to the General Manager to affix the Common Seal of the Council to any documentation required to give effect to this resolution.



Telephone. 02 6827 1900 Fax. 02 6822 1626

Email. council@coonambleshire.nsw.gov.au

www.coonambleshire.nsw.gov.au

ABN. 19 499 848 443

All communications to be addressed to the General Manager
PO Box 249, Coonamble, NSW 2629

S7
BQ PG

11 May 2023

Crown Lands
Department of Planning and Environment
Level 1, 45 Wingewarra Street
DUBBO NSW 2830

Attention: Jacky Wiblin
Email: dubbo.crownlands@crowland.nsw.gov.au

Dear Jacky

Application for Coonamble Shire Council to be appointed as Crown Land Manager of Reserve 96390.

Firstly, may I offer Council's gratitude for your time spent with Council staff in seeking to resolve the current situation that Council faces with regards to the management and operation of Crown Reserve 96390 for the purpose of State Emergency Services.

In accordance with the advice received, please be advised that Council is requesting that Crown Lands appoint Coonamble Shire Council as the Crown Reserve Manager for the Reserve 96390. Further as the purpose for the Crown Reserve is for the provision of Emergency Services, Council will be seeking to have the Reserve classed as Operational land.

I understand to formalise the above-mentioned request from Council that a Council resolution supporting the request and the proposed categorisation of land is required. To this extent I can advise that the matter will be tabled for Council's consideration at its June 2023 Council meeting.

If you have any further queries regarding this matter, please contact Council's Director -Corporate Services Mr Bruce Quarmby at Council offices.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Paul Gallagher", is written over a circular stamp.

Paul Gallagher
GENERAL MANAGER

Bruce Quarmby

From: Lauren Tennant <lauren.tennant@crowmland.nsw.gov.au> on behalf of Lands-Water CL acquisitions Mailbox <cl.acquisitions@crowmland.nsw.gov.au>
Sent: Friday, 12 May 2023 11:20 AM
To: Bruce Quarmby
Cc: Paul Gallagher
Subject: Re: Opening of discussions to acquire Crown Reserve 96390 - Lot 244 DP44910
Attachments: Guideline-compulsory-acquisition-of-Crown-land (3).pdf

Hi Bruce

Thank you for your email.

I have looked into the reserve and can see that you would prefer full ownership of the land as Council would like to amalgamate it with the adjoining lot.

As per Jacky Wiblin's previous advice, I would also recommend compulsorily acquiring the lot under the *NSW Land Acquisition (Just Terms Compensation) Act 1991 (Just Terms Act)*.

For information regarding Compulsory Acquisition of Crown Land, please access [Compulsory acquisition | Crown Lands \(nsw.gov.au\)](#). I have also attached our *Compulsory Acquisition of Crown Land Guidelines* which Council may find helpful.

I am unsure of a pathway to privately negotiate this transaction, however, please be aware that Council have two avenues for compensation in the Compulsory Acquisition process. Compensation can be made by way of agreement between Council and the Department prior to gazettal or determined by the Valuer General.

Please continue to forward all correspondence regarding this matter to cl.acquisitions@crowmland.nsw.gov.au

Kind regards,
Lauren

Strategic Programs & Acquisitions - Customer & Systems

Crown Lands | Department of Planning and Environment
T 1300 886 235
PO Box 2185, Dangar NSW 2309
<https://www.crowmland.nsw.gov.au/>



Please send all correspondence and documents electronically wherever possible

The Department of Planning and Environment acknowledges that it stands on Aboriginal land. We acknowledge the traditional custodians of the land and we show our respect for elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

From: Bruce Quarmby <b.quarmby@coonambleshire.nsw.gov.au>
Sent: Thursday, 11 May 2023 4:36 PM
To: Lands-Water CL acquisitions Mailbox <cl.acquisitions@crowmland.nsw.gov.au>
Cc: Paul Gallagher <gm@coonambleshire.nsw.gov.au>
Subject: Opening of discussions to acquire Crown Reserve 96390 - Lot 244 DP44910

To whom it may concern ,

Please be advised that Council has been recently made aware of the fact that it is neither the owner nor the Crown Land Manger for the above-mentioned Reserve. The Reserve is for the purpose of State Emergency Services and Council will be continuing to use the land for this purpose.

Whilst I can advise that Council has applied to be the Land manager for the Reserve , it has also been suggested that the preferred pathway to resolve this issue would be to enter private negotiations to secure full ownership rather than using the land Acquisition legislation .

On behalf of Council I request that a representative from your team please contact the undersigned at Council offices to discuss the matter further.

Yours Sincerely



Bruce Quarmby
Director Corporate Services

Telephone: 02 6827 1900

Email: b.quarmby@coonambleshire.nsw.gov.au

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10.13 TOORAWEEENAH ROAD UPGRADE - MONTHLY STATUS UPDATE

File Number: R-8-32-1
Author: Dirk Jol-Roads Manager
Authoriser: Kerrie Murphy, Director Infrastructure Services
Annexures: Nil

PURPOSE

The purpose of this report is to provide Councillors a status update on the Tooraweenah Road Upgrade Project.

EXECUTIVE SUMMARY

In the month of May 2023, the final version of the design has been received, Western project services are conducting a final design review.

A supplementary review of environmental factors is being completed so the construction corridor is sufficient.

Once the review is complete the project is to proceed to tender.

The tender will be released early to mid-June 2023.

Milestones associated with the funding deed have been extended to accommodate the delays in the design program.

BACKGROUND

Tooraweenah Road is the most direct route from the town of Coonamble to the Warrumbungle's.

The section of road to be upgraded commences on the eastern outskirts of the Coonamble township and continues to the boundary with Gilgandra Shire Council.

The 56.8 km road currently consists of 30.1 km with a sealed pavement of varying width, followed by 26.7 km of unsealed earthen formation with an average width of 7m. The unsealed section includes two short-sealed sections that total 1.3km.

Most of the existing sealed length requires rehabilitation or heavy patching, however, some of the sections of the sealed pavement are in a serviceable condition and will be retained. Unsealed sections of Tooraweenah Road will be upgraded and sealed.

The project aims to provide 56.8 km of sealed road with a 9.9m wide pavement and 7.5m wide seal with guideposts, centreline and edge marking.

Council has resolved to complete the project in the shortest possible timeframe, preferably within a 12-month period from the time of project approval.

(a) Relevance to Integrated Planning and Reporting Framework

11.1.5 Complete the Tooraweenah Road upgrade project, on time and on budget.

(b) Financial Considerations

The capital cost of the project is fully funded by the Federal Government's Roads of Strategic Importance (ROSI) Program. The funded budget is \$22.96M.

COMMENTARY

Council's website has been updated following the Community Information Session in October 2022 and the provision of a full preliminary design in January 2023. Community consultation is continuing where requested provided by Western Project Services.

An amended Review of Environmental Factors (REF) is underway, to increase the road corridor from what was originally assessed, which will allow construction works to proceed without risk to flora or fauna.

Delivery of reinforced box culvert sections for the project will start arriving on site over the next few weeks to a lay down area 300m x 200m wide in the travelling stock route. The location has been approved by local land services.

The issue for tender version of the section 2 design is available on Councils website to any interested parties to review.

RECOMMENDATION

That the information be received and noted.

10.14 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

File Number: R6
Author: Kerrie Murphy-Director Infrastructure Services
Authoriser: Paul Gallagher, General Manager
Annexures: 1. Monthly Works Report - June

PURPOSE

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Services Directorate. Executive Summary

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

I1.1 Employ a strategic approach to the management of our critical road network.

I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.

I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.

I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.

I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.

P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.

P3.2 Improve the quality of our parks, open spaces, sporting, and recreational facilities, including the MacDonald Park Masterplan Precinct.

(b) Financial Considerations

Provision is made within the 2022 / 2023 Operational Plan and Budget to fund the associated works and programs listed in this report.

COMMENTARY

This report aims to inform Councillors of the Works in Progress in the Infrastructure Services Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer, Urban Services, Quarry, and Workshop.

(a) Governance/Policy Implications

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Maintenance works are programmed where practical, to minimise social impacts.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Works are scheduled in accordance with Council's adopted 2022/23 Operational Plan and Budget.

(f) Risk Implications

Maintenance works are programmed to minimise the risk to Council and the public.

CONCLUSION

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

RECOMMENDATION

That the information be noted.

Roads – Operations and Maintenance						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Urban Roads Maintenance	\$150,000	\$57,155	Ongoing.	01/07/2022	30/06/2023	38%
Sealed Roads Maintenance	\$300,000	\$63,399	Routine Maintenance ongoing i.e. Potholing patching, guide posts, etc.	01/07/2022	30/06/2023	21%
Unsealed Rural Roads Maintenance	\$612,000	\$220,000.00	Ongoing and being subsidised by flood damage restoration funding.	01/07/2022	30/06/2023	35%
Bridge Maintenance	\$50,000	\$5000	Assessment to be programmed.	01/07/2022	30/06/2023	-
Regional Roads Maintenance	\$568,060	\$188,305	Expenditure corrected from last month.	01/07/2022	30/06/2023	33%

Roads – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Bertram Street Reconstruction	\$350,000	\$262,500 (estimated)	Open Drain to be clean out concrete dimple mat placed	20/10/2022	28/10/2022	75%
Urban Renewal Program	\$200,000	TBC	Nash Street to be reconstructed and sealed now K&G works completed.	01/11/2022	30/01/2023	2%
Unsealed Renewal Program (Resheeting)	\$350,000	\$287000	Pilliga Road (From Baradine Rd Intersection) Carinda Road (section)	01/05/2023	30/06/2023	80%
Sealed Road Heavy Patching	\$200,000	-	Pilliga Road in progress	05/09/2022	30/09/2022	20%
Warren Road Upgrade	\$1,267,188	-	Milestone development underway.	01/04/2023	30/06/2023	0%
Warren Road and Castlereagh Highway Intersection Upgrade	\$820,000	-	Final design still outstanding with TFNSW	06/02/2023	30/06/2023	0%
Shanklin Road Renewal	\$200,000	-	Currently being rescoped due to budget	01/04/2023	26/05/2023	0%

			reallocation to Euronne Gully Culverts			
Wingadee Road Renewal	\$150,000	\$100 000	Reshape reform of 350m – 5000m	03/10/2022	24/02/2023	20%
Box Ridge Road Reconstruction	\$1,859,636	\$75,000	Out to tender	09/01/2023	26/05/2023	10%
Carinda Road Heavy Patching and Culverts	\$2,265,840	\$194,026	Heavy patching has commenced but site conditions making it difficult to park plant.	15/05/2022	01/04/2023	3%
Stormwater Improvement Program	\$175,000	\$120 000	JJ Richards to complete CCTV condition survey and assessment in May	01/07/2022	30/06/2023	0%
Tooraweenah Road Upgrade	\$13,566,000	\$1,186,022	Refer specific report.	01/07/2022	30/06/2023	10%
Flood Restoration Works	\$7,995,000	\$2,500,000	Report for section 1 to closed committee	01/07/2022	30/06/2024	10%
Glenhaven Culverts	\$3,500,000	\$713,149	Revised Works Proposal has been approved. favourable weather conditions to recommence.	01/07/2022	17/02/2023	20%
Pilliga Causeway Replacement	\$597,779	-	Rescoped to install culverts	01/07/2022	23/12/2022	0%

Water – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Coonamble Mains Replacements	\$424,642	\$325,000.00	Maule Street complete. Mendooran Street Complete Sydney Street completed Broad Street commenced – due to finish end June	01/07/2022	30/06/2023	80%
Coonamble Chlorine Storage Relocation	\$20,000	\$20,000	Complete	01/07/2022	30/06/2023	100%
Coonamble Reservoir Improvements	\$24,000	\$20,094.34	Complete	01/07/2022	30/06/2023	100%
Quambone Mains Replacements	\$200 000	\$140 000.00	Project complete	01/07/2022	30/06/2023	100%
Quambone New Chlorine Storage	\$45,000	-	Fencing to commence, development application in development.	01/07/2022	30/06/2023	5%
Quambone Chlorine Residual Monitors	\$20,000	-	Quotations being evaluated.	01/07/2022	30/06/2023	10%

Quambone Chlorine Scales and Auto Changeover	\$12,000	\$12,000	Complete	01/07/2022	30/06/2023	100%
Quambone Reservoir Improvements	\$15,000	-	Contractor due to finish 15/6/2023	01/07/2022	30/06/2023	80%
Gulargambone Mains Replacements	\$317,893	\$238,420	Kirban, Muraiman and Munnell Street complete.	01/07/2022	30/06/2023	100%
Gulargambone Chlorine Residual Monitors	\$40,000	-	Quotations being evaluated.	01/07/2022	30/06/2023	10%
Gulargambone Scales and Auto Changeover	\$24,000	\$24,000	Complete.	01/07/2022	30/06/2023	100%

Sewerage – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Coonamble Mains Relining	\$535,000	100,000	Interflow has cleaned and videoed mains Relining or pipe bursting to commence next financial year.	01/07/2022	30/06/2023	20%
Coonamble SPS1 Vent Stack	\$20,000	-	Project delayed pending SPS1 conversion to wet well	01/07/2022	30/06/2023	0%
Coonamble STP Upgrade – Concept Design	\$250,000	-	Funding Deed accepted. Grant of \$56 000 for the options study. Public Works Advisory appointed to carry out work.	01/07/2022	30/06/2023	10%
Gulargambone Mains Relining	\$235,000	Funding has been deferred until 2023/24	Interflow has cleaned and videoed mains Relining or pipe bursting to commence next financial year.	01/07/2022	30/06/2023	10%
Gulargambone STP Maturation Pond Relining	\$60,000	\$60,000	Scope of works being developed by PWA but currently far exceeds budget allocation.	01/07/2022	30/06/2023	100%

			Reviewing available grant funding and achievable cost savings. Now awaiting report from DPE about possible options			
Gulargambone STP Tertiary Pond Renewal	\$200,000	- Funding has been deferred until 2023/24	Reviewing available grant funding in consultation with the EPA. Awaiting report from DPE about possible options	01/07/2022	30/06/2023	5%
Gulargambone STP SCADA Upgrade	\$100,000	-	Alliance Automation engaged (Service Agreement)	01/07/2022	30/06/2023	80%

Urban Services – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Cemetery Improvement Program	\$20,000	\$2,000	Working on landscaping plans for the entrance.	01/07/2022	30/06/2023	5%
Coonamble Pool Upgrade Program	\$466,957	\$69,916	Concrete structural integrity test results received. Currently being interpreted by third party structural engineer. Report to come back to Council on the options and needs to ensure it aligns with the master plan for McDonald Park	01/07/2022	30/06/2023	25%
Coonamble Sportsground	\$119,450	\$89,775.71	Canteen upgrades and Irrigation line upgrade in progress	01/07/2022	30/06/2023	95%
Footpaths Reconstruction	\$45,000	\$26 000	In progress	01/07/2022	30/06/2023	60%
Walking Loop Footpath Construction	\$327,083	-	Work has been completed on path, pram ramps to be installed	01/07/2022	30/06/2023	85%
Coonamble Showground Upgrades	\$25,000	\$16,000	Grandstand has been ordered	01/07/2022	30/06/2023	25%

**11 NOTICES OF MOTIONS/QUESTIONS WITH
NOTICE/RESCISSION MOTIONS**

Nil

12 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 10 May 2023

12.2 TENDER T042324OROC SUPPLY AND DELIVERY OF BULK FUEL

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.3 TENDER T052324OROC SUPPLY AND DELIVERY OF BULK WATER TREATMENT CHEMICALS

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.4 TENDER T062324OROC PROVISION OF BITUMEN SPRAY SEAL

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.5 TEN230517Ms Supply & Deliver of an Articulated Dump Truck 40Ton

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.6 TEN230524MS Supply & Deliver Articulated Graders

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.7 Offers to purchase Industrial Land at 2 Buckley Drive, Coonamble

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.8 Castlereagh Highway Culverts - Tender - TEN230417BN

This matter is considered to be confidential under Section 10A(2) - d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

12.9 Land for Housing Development

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.10 Domestic Kerbside Waste Collection - RFQ230529DJ

This matter is considered to be confidential under Section 10A(2) - d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

13 CONCLUSION OF THE MEETING